



**COMMUNITY SAFETY DIVISION**  
ABOVEGROUND STORAGE TANKS – NFPA 13  
**SUBMITTAL CHECKLIST**



**HOW TO APPLY FOR PERMIT:**

<https://ezop.sbcounty.gov/citizenaccess/>

**REQUIREMENTS ON PLANS:**

These are the minimum general requirements for plan check submittal. Additional requirements may be required upon review.

- Project / Building name, street address and city
- Building number and/or suite (if applicable)
- Name, address, phone number and license number of installing contractor
- Assessor's Parcel Number (APN)
- Scaled or fully dimensioned drawings
- Scope or description of work
- Plot plan showing tank location, other buildings, property lines and public ways
- Detailed drawings for all tanks
- Details of tank foundation and impact protection
- Electrical plans and details (including areas for classified or hazard areas)
- Type of commodity stored in tank
- Canopy details (if applicable)

**ADDITIONAL REQUIREMENTS**

- Manufacturers design cut sheets for all materials used in storage and/or handling of hazardous materials