



Certified Unified Program Agency (CUPA)
San Bernardino County Fire Protection District • Hazardous Materials Section
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CERS ACCESS REQUEST FORM

This form is used to provide access to an existing Business/Organization in the California Environmental Reporting System (CERS) when the Lead User assigned to the business cannot do so. If a Lead User is assigned to the Business/Organization, he/she can provide access and this form is not necessary. The Business/Organization may have multiple facilities linked to it.

This form is not used for a change in ownership. For a change in ownership, submit a [CERS Transfer Request Form](#).

BUSINESS / ORGANIZATION INFORMATION

Organization Name:	
Headquarter City:	Headquarter State:
CERS ID(s):	

NEW LEAD USER(S)

<u>LEAD USER 1</u>	<u>LEAD USER 2</u>
Name:	Name:
Title:	Title:
Email:	Email:
Phone:	Phone:

REASON

Select a reason why a new lead user is necessary:

<input type="checkbox"/> Lead User is no longer associated with this business. <input type="checkbox"/> Lead User is not available to give access to a new user. <input type="checkbox"/> Other:
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ACKNOWLEDGEMENT

Your signature below certifies that you are the owner or representative of the owner of the Business/Organization.

<u>OWNER OR OWNER REPRESENTATIVE</u>	<u>TITLE</u>
<u>SIGNATURE</u>	<u>DATE</u>

OFFICE USE ONLY

<u>COMPLETED BY</u>	<u>NOTES</u>