



SAN BERNARDINO  
COUNTY

2018-2019  
ADOPTED

BUDGET





SAN BERNARDINO  
COUNTY

# FIRE PROTECTION DISTRICT



**FIRE PROTECTION DISTRICT  
SUMMARY**

	<u>Page #</u>	<u>Requirements</u>	<u>Sources</u>	<u>Use of (Contribution to) Fund Balance</u>	<u>Staffing</u>
<b><u>SPECIAL REVENUE FUNDS</u></b>					
SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT	622				
ADMINISTRATION	625	20,958,478	23,684,499	(2,726,021)	230
MOUNTAIN REGIONAL SERVICE ZONE	628	21,807,978	20,212,957	1,595,021	97
NORTH DESERT REGIONAL SERVICE ZONE	631	54,545,670	53,901,151	644,519	228
SOUTH DESERT REGIONAL SERVICE ZONE	635	20,750,611	19,986,611	764,000	80
VALLEY REGIONAL SERVICE ZONE	639	119,334,573	109,949,000	9,385,573	335
HAZARDOUS MATERIALS	644	9,408,649	9,408,649	0	46
HOUSEHOLD HAZARDOUS WASTE	647	3,595,028	3,595,028	0	34
OFFICE OF EMERGENCY SERVICES	650	3,828,782	3,828,782	0	21
CAL OES GRANT PROGRAMS	653	6,257,205	6,238,896	18,309	0
TOTAL SPECIAL REVENUE FUNDS		<u>260,486,974</u>	<u>250,805,573</u>	<u>9,681,401</u>	<u>1,071</u>

	<u>Page #</u>	<u>Requirements</u>	<u>Sources</u>	<u>Use of (Contribution to) Fund Balance</u>	<u>Staffing</u>
COUNTY FIRE SET-ASIDES	655	16,113,038	5,329,119	10,783,919	0



# SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT

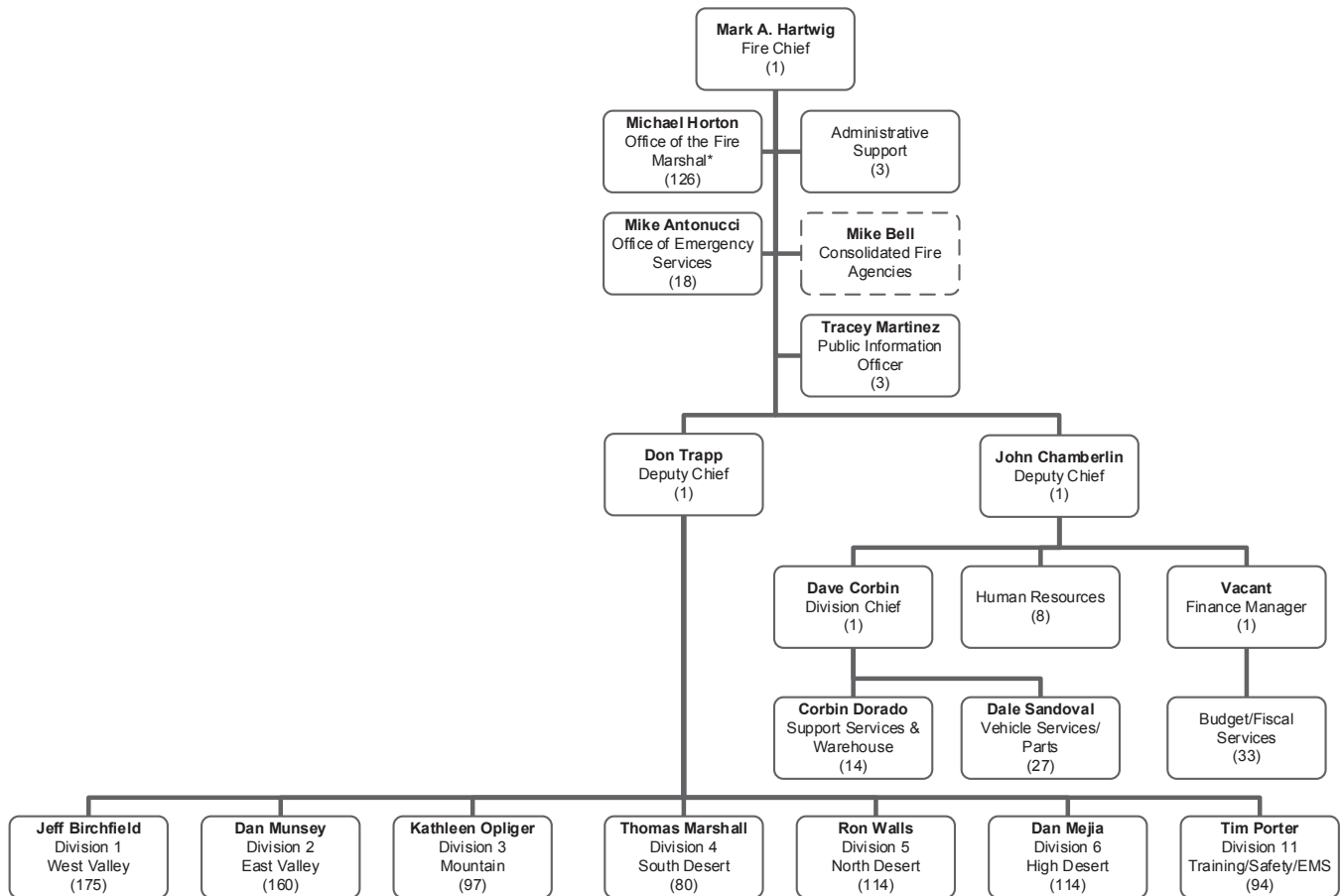
## Mark A. Hartwig

### DEPARTMENT MISSION STATEMENT

*The San Bernardino County Fire Protection District is a community-based, all hazard emergency services provider dedicated to the protection of the public served, organizational sustainability, performance excellence, and safety accomplished through a balance of regionalized services delivery and accountability to local communities.*



### ORGANIZATIONAL CHART



\*Note: Office of the Fire Marshal also includes the Hazardous Materials Division and Household Hazardous Waste Division.



**2018-19 SUMMARY OF BUDGET UNITS**

	2018-19					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>Special Revenue Funds</b>						
Fire Administration	20,958,478	23,684,499		(2,726,021)		230
Mountain Regional Service Zone	21,807,978	20,212,957		1,595,021		97
North Desert Regional Service Zone	54,545,670	53,901,151		644,519		228
South Desert Regional Service Zone	20,750,611	19,986,611		764,000		80
Valley Regional Service Zone	119,334,573	109,949,000		9,385,573		335
Hazardous Materials	9,408,649	9,408,649		0		46
Household Hazardous Waste	3,595,028	3,595,028		0		34
Office of Emergency Services	3,828,782	3,828,782		0		21
Cal OES Grant Programs	6,257,205	6,238,896		18,309		0
Total Special Revenue Funds	260,486,974	250,805,573	0	9,681,401	0	1,071
<b>Total - All Funds</b>	260,486,974	250,805,573	0	9,681,401	0	1,071

**2017-18 MAJOR ACCOMPLISHMENTS**

- Incurred additional fire and emergency medical services responsibilities resulting from annexation of the City of Upland Fire Department.
- Upgraded Ready SB APP with additional features that include the creation of a personalized family emergency plan and a list of go-kit supplies to assist residents in preparing for a local disaster.
- Launched a new multi-layered notification system to facilitate timely and reliable mass communication for alerting all county employees of any rapidly emerging disaster or emergency condition.

FIRE PROTECTION DISTRICT



**DEPARTMENT PERFORMANCE MEASURES**

<b>COUNTY GOAL: OPERATE IN A FISCALLY-RESPONSIBLE AND BUSINESS-LIKE MANNER</b>		<b>Measure</b>	<b>2016-17 Actual</b>	<b>2017-18 Target</b>	<b>2017-18 Actual</b>	<b>2018-19 Target</b>
		<b>NEW</b>				
<b>OBJECTIVE</b>	<b>Invest County resources in ways which create more ongoing revenue to reinvest in maintaining and improving services.</b>	Percentage of fire suppression personnel trained.	N/A	N/A	N/A	100%
<b>STRATEGY</b>	Decrease workers compensation insurance costs by investing in training to reduce injury and potential risks.					
<b>COUNTY GOAL: OPERATE IN A FISCALLY-RESPONSIBLE AND BUSINESS-LIKE MANNER</b>		<b>Measure</b>	<b>2016-17 Actual</b>	<b>2017-18 Target</b>	<b>2017-18 Actual</b>	<b>2018-19 Target</b>
		<b>NEW</b>				
<b>OBJECTIVE</b>	<b>Invest County resources in ways which create more ongoing revenue to reinvest in maintaining and improving services.</b>	Percentage of calls along the Interstate 15 and Interstate 40 corridors responded to within one hour.	N/A	N/A	N/A	50%
<b>STRATEGY</b>	Enhance the level of care by responding to incidents along the Interstate 15 and Interstate 40 corridors within one hour (from dispatch to arrival).					
<b>STRATEGY</b>	Implement strategic positioning of resources utilizing predictive software programs and develop deployment modeling to improve response times along the Interstate 15 and Interstate 40 corridors.					
<b>COUNTY GOAL: IMPROVE COUNTY GOVERNMENT OPERATIONS</b>		<b>Measure</b>	<b>2016-17 Actual</b>	<b>2017-18 Target</b>	<b>2017-18 Actual</b>	<b>2018-19 Target</b>
		<b>NEW</b>				
<b>OBJECTIVE</b>	<b>Monitor and evaluate operations and implement strategies to continually improve efficiency, effectiveness and collaboration.</b>	Percentage of annual inspections completed.	N/A	N/A	N/A	60%
<b>STRATEGY</b>	Improve County Fire's inspection program by increasing the number of inspections completed annually.					



## Fire Administration

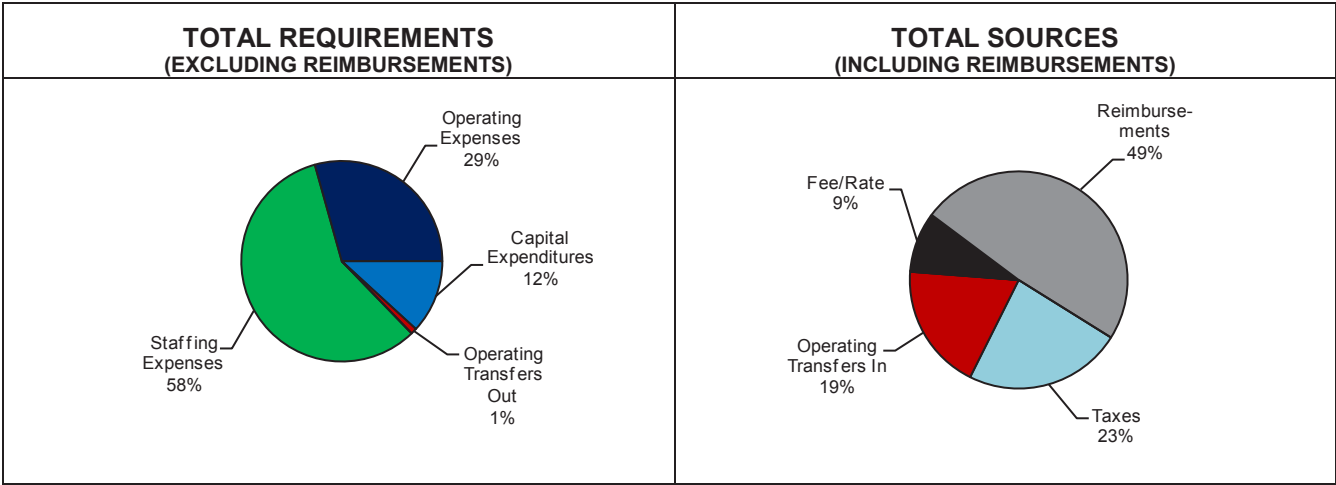
### DESCRIPTION OF MAJOR SERVICES

The San Bernardino County Fire Protection District (County Fire) covers 19,278 square miles and serves more than 60 communities/cities within four Regional Service Zones (Mountain, North Desert, South Desert and Valley), including the City of Grand Terrace, City of Needles, City of San Bernardino, City of Twentynine Palms, City of Upland and the Town of Yucca Valley. Additionally, County Fire provides contractual fire protection services to four cities: Adelanto, Victorville, Hesperia, and Fontana (via its independent fire protection district). County Fire responds to approximately 84,000 calls for service annually.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$43,396,438
Total Sources (Incl. Reimb.)	\$46,122,459
Use of/ (Contribution to) Fund Balance	(\$2,726,021)
Total Staff	230

County Fire is a community-based, all hazard emergency services organization providing emergency mitigation and management for fire suppression, emergency medical services (paramedic and non-paramedic), ambulance services, hazardous materials (HAZMAT) response, arson investigation, technical rescue including water borne, flooding and mudslide, winter rescue operations, hazard abatement, and terrorism/weapons of mass destruction. Services and specialized programs include helicopter rescue, dozer, fire/hazard abatement hand crews, air transport, and honor guard. As part of disaster preparation, response, and mitigation, the Office of Emergency Services provides support and assistance to the 24 cities and towns, as well as all the unincorporated portions of the County. The field functions are supported by a countywide management system that includes organizational business practices, human resources, financial and accounting services, vehicles services and support, and equipment warehousing and distribution. County Fire also provides for the management of community safety services such as fire prevention, building construction plans and permits, household hazardous waste, local oversight and collection program for hazardous materials, HAZMAT facility inspections, planning and engineering, and public education and outreach.

### 2018-19 ADOPTED BUDGET



## ANALYSIS OF 2018-19 ADOPTED BUDGET

GROUP: County Fire  
DEPARTMENT: San Bernardino County Fire Protection District  
FUND: Fire Administration

BUDGET UNIT: 106 2410  
FUNCTION: Public Protection  
ACTIVITY: Fire Protection

	2014-15	2015-16	2016-17	(A) 2017-18	2017-18	(B) 2018-19	(B-A) Change From Prior Year Final Budget
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	
<b>Requirements</b>							
Staffing Expenses	12,716,504	16,510,848	19,381,707	23,011,740	20,993,305	25,122,105	2,110,365
Operating Expenses	7,715,361	7,965,651	13,790,766	13,077,716	10,850,538	12,723,184	(354,532)
Capital Expenditures	5,989,224	4,184,617	5,102,738	6,365,928	4,985,641	5,133,905	(1,232,023)
Total Exp Authority	26,421,089	28,661,116	38,275,211	42,455,384	36,829,484	42,979,194	523,810
Reimbursements	(9,409,285)	(10,489,381)	(11,527,310)	(20,524,608)	(17,470,963)	(22,437,960)	(1,913,352)
Total Appropriation	17,011,804	18,171,735	26,747,901	21,930,776	19,358,521	20,541,234	(1,389,542)
Operating Transfers Out	100,000	110,613	133,181	417,244	417,244	417,244	0
Total Requirements	17,111,804	18,282,348	26,881,082	22,348,020	19,775,765	20,958,478	(1,389,542)
<b>Sources</b>							
Taxes	7,569,500	7,590,112	8,850,282	9,705,447	9,399,371	10,825,547	1,120,100
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	1,207,338	307,256	128,662	643,457	180,296	78,294	(565,163)
Fee/Rate	1,564,331	2,086,336	2,827,182	5,081,358	4,799,902	3,975,371	(1,105,987)
Other Revenue	758,733	208,491	201,437	116,368	292,354	108,211	(8,157)
Total Revenue	11,099,902	10,192,195	12,007,563	15,546,630	14,671,923	14,987,423	(559,207)
Operating Transfers In	4,789,839	3,026,062	14,110,840	6,801,390	5,560,709	8,697,076	1,895,686
Total Financing Sources	15,889,741	13,218,257	26,118,403	22,348,020	20,232,632	23,684,499	1,336,479
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	1,222,063	5,064,091	762,679	0	(456,867)	(2,726,021)	(2,726,021)
Available Reserves				1,145,749		4,446,509	3,300,760
Total Fund Balance				1,145,749		1,720,488	574,739
Budgeted Staffing*	146	191	214	223	223	230	7

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2018-19 ADOPTED BUDGET

Requirements of \$21.0 million include the following:

- Staffing Expenses of \$25.1 million for 230 budgeted positions to provide administrative, finance, fire prevention, training, and other services for County Fire.
- Operating Expenses of \$12.7 million to fund various services primarily related to hazard abatement, fire prevention, airborne search and rescue, training, equipment and maintenance, warehouse, vehicles, specialized programs and communication services.
- Capital Expenditures of \$5.1 million reflect County Fire's agency-wide replacement plan for vehicles, engines, apparatus, and other major equipment purchases.
- Reimbursements of \$22.4 million reflect transfers in from County Fire's Regional Service Zones, Office of the Fire Marshal, and the Office of Emergency Services to fund various costs including: fleet, fire prevention and administrative support services; vehicle and equipment replacement; uniform purchases; and training.

Sources of \$23.7 million include the following:

- Property tax revenue of \$10.8 million
- Operating Transfers In of \$8.7 million:
  - \$7.8 million from the County General Fund to assist with vehicle replacement, helicopter/air ambulance costs, and various hand crew programs.
  - \$873,311 from County Fire set-asides for capital projects and other one-time costs.
- Fee/Rate revenue of \$4.0 million primarily from:
  - Fees and permits related to fire safety/fire prevention services (\$2.5 million).
  - The REACH contract (an air medical transport provider) that offsets the cost of County Fire staff providing air medical services resulting from annexation of the City of Upland fire services (\$1.3 million).





## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$1.4 million, which include these significant changes:

- \$2.1 million increase in Staffing Expenses due to negotiated salary increases and seven additional positions.
- \$1.2 million decrease in Capital Expenditures primarily due to less equipment and capitalized software purchases.
- \$1.9 million increase in Reimbursements primarily due to transfers from County Fire’s Regional Service Zones for procuring replacement vehicles and apparatus in the prior fiscal year.

Sources are increasing by \$1.3 million, which include these significant changes:

- \$1.1 million increase in revenue from property taxes based on 2017-18 estimates and approximately 3% increase.
- \$1.1 million decrease in Fee/Rate revenue primarily from the REACH contract, an abatement services agreement with the Land Use Services Department, and fire prevention fees based on current services provided.
- \$1.9 million increase in Operating Transfers In as follows:
  - \$2.4 million increase from the County General Fund primarily to assist with the replacement of vehicles and apparatus.
  - \$426,352 decrease from County Fire set-asides primarily due to a reduction in capitalized software purchases.

## ANALYSIS OF FUND BALANCE

This budget includes a Contribution to Fund Balance of \$2.7 million that primarily reflects transfers from County Fire’s Regional Service Zones as reimbursement for procuring replacement vehicles and apparatus in the prior fiscal year.

### 2018-19 POSITION SUMMARY\*

Division	2017-18 Final Staffing	Adds	Deletes	Re-Orgs	2018-19 Adopted	Limited	Regular
Administration	4	0	0	0	4	0	4
Administrative Support/PIO	6	0	0	0	6	1	5
Human Resources	8	0	0	0	8	1	7
Budget and Fiscal Services	27	2	0	2	31	4	27
Support Services and Warehouse	14	0	0	0	14	0	14
Office of the Fire Marshal: Fire Prevention	46	0	0	0	46	0	46
Vehicle Services/Parts	27	0	0	0	27	0	27
Special Operations: Training/Safety/EMS	91	5	0	-2	94	22	72
<b>Total</b>	<b>223</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>230</b>	<b>28</b>	<b>202</b>

\*Detailed classification listing available in Appendix D.

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$25.1 million fund 230 budgeted positions of which 202 are regular positions and 28 are limited term positions. Budgeted Staffing is increased by 7 positions as follows:

- Addition of 5 EMS Flight Nurses for medical air transport services as part of the REACH (Helicopter Program) contract acquired through the annexation of the City of Upland Fire Department. The Board of Directors for County Fire approved these positions on July 11, 2017 (Item No. 47). The costs of these positions are funded by contract revenue.
- Addition of 2 Public Service Employees for temporary assistance with ambulance billing and other clerical duties.



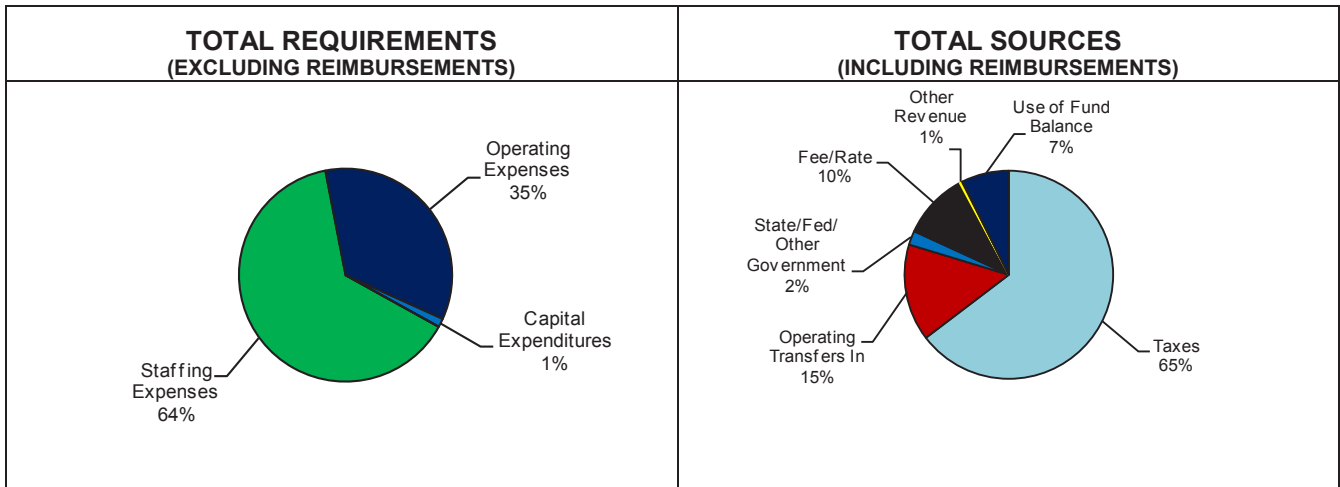
## Mountain Regional Service Zone

### DESCRIPTION OF MAJOR SERVICES

The Mountain Regional Service Zone was formed through a reorganization process effective July 1, 2008 per Local Agency Formation Commission Resolution 2997. This regional service zone provides fire protection services to the areas of Angelus Oaks (Station #98), Fawnskin (Station #96), Forest Falls (Station #99), Green Valley Lake (Station #95), Lake Arrowhead (Stations #91, #92, #93 and #94) and Crest Forest (#24, #25, #26, #28, #29 and #30). Ambulance transport services are provided to the Lake Arrowhead community from Stations #91, #92 and #94, as well as the Crestline community from Stations #25 and #26. Additionally, there are two voter approved special tax paramedic service zones that provide funding for services to the mountain communities.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$21,834,142
Total Sources (Incl. Reimb.)	\$20,239,121
Use of/ (Contribution to) Fund Balance	\$1,595,021
Total Staff	97

### 2018-19 ADOPTED BUDGET



**FIRE PROTECTION DISTRICT**



## ANALYSIS OF 2018-19 ADOPTED BUDGET

GROUP: County Fire  
 DEPARTMENT: San Bernardino County Fire Protection District  
 FUND: Mountain Regional Service Zone

BUDGET UNIT: 600 2448  
 FUNCTION: Public Protection  
 ACTIVITY: Fire Protection

	2014-15	2015-16	2016-17	(A) 2017-18	2017-18	(B) 2018-19	(B-A) Change From Prior Year Final Budget
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	
<b>Requirements</b>							
Staffing Expenses	10,733,541	11,297,287	12,517,548	12,951,904	12,811,655	13,885,790	933,886
Operating Expenses	4,566,419	3,697,173	4,142,175	9,141,202	5,507,077	7,559,494	(1,581,708)
Capital Expenditures	20,911	129,983	277,364	523,099	251,396	282,300	(240,799)
Total Exp Authority	15,320,871	15,124,443	16,937,087	22,616,205	18,570,128	21,727,584	(888,621)
Reimbursements	(290,509)	(2,563)	0	(23,135)	(23,135)	(26,164)	(3,029)
Total Appropriation	15,030,362	15,121,880	16,937,087	22,593,070	18,546,993	21,701,420	(891,650)
Operating Transfers Out	10,000	54,449	163,216	100,725	100,725	106,558	5,833
Total Requirements	15,040,362	15,176,329	17,100,303	22,693,795	18,647,718	21,807,978	(885,817)
<b>Sources</b>							
Taxes	8,694,440	12,623,175	12,977,528	13,432,412	13,282,862	14,111,955	679,543
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	257,113	335,125	503,808	448,882	482,729	475,078	26,196
Fee/Rate	5,561,117	2,113,390	2,357,029	2,171,840	3,059,153	2,255,404	83,564
Other Revenue	47,041	427,381	141,787	66,422	138,418	81,492	15,070
Total Revenue	14,559,711	15,499,071	15,980,152	16,119,556	16,963,162	16,923,929	804,373
Operating Transfers In	182,361	206,288	1,521,391	3,702,356	2,439,686	3,289,028	(413,328)
Total Financing Sources	14,742,072	15,705,359	17,501,543	19,821,912	19,402,848	20,212,957	391,045
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	298,290	(529,030)	(401,240)	2,871,883	(755,130)	1,595,021	(1,276,862)
Available Reserves				737,824		2,769,817	2,031,993
Total Fund Balance				3,609,707		4,364,838	755,131
Budgeted Staffing*	96	97	103	97	97	97	0

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2018-19 ADOPTED BUDGET

Requirements of \$21.8 million include the following:

- Staffing Expenses of \$13.9 million to provide fire protection, paramedic, ambulance transport, and administrative services to this regional service zone.
- Operating Expenses of \$7.6 million for operations of 14 fire stations including facility costs and improvements, vehicle replacement, vehicle services charges, COWCAP, and various other services/supplies.
- Capital Expenditures of \$282,300 for various improvement projects and small vehicle purchases.

Sources of \$20.2 million include the following:

- Property tax revenue of \$14.1 million based on 2017-18 estimates and approximately 3% increase.
- Fee/Rate revenue of \$2.3 million from ambulance services and special taxes.
- Operating Transfers In of \$3.3 million:
  - \$1.3 million from County Fire set-asides for various facility improvements and vehicle purchases.
  - \$2.0 million from the County General Fund to assist with operational costs of this regional service zone.

Within the Mountain Regional Service Zone are two Paramedic Service Zones (PM-1 Lake Arrowhead and PM-4 Crestline) that are funded by voter approved special taxes. The details of each service zone are as follows:



**Service Zone PM-1 Lake Arrowhead** provides supplemental funding to support paramedic services to the community of Lake Arrowhead. These services are funded through a voter approved special tax authorized by the Board of Supervisors in September 1986 (originally under CSA 70 Zone PM-1). The special tax was originally approved at \$10 per parcel, but was increased to the not to exceed amount of \$17 per parcel through voter approval in June 1991. For 2018-19, \$304,288 of revenue is budgeted from this special tax. Services are provided through Fire Stations #91, #92 and #94.

**Service Zone PM-4 Crestline** provides supplemental funding to support paramedic services to the communities in and around Crestline. These services are funded through a special tax approved by the voters on May 21, 1991 and imposed by the Board of Directors in May 1992 (formerly PM-A with Crest Forest Fire Protection District before annexation). The amount of the per parcel special tax is \$24.50 (Undeveloped Parcel), \$39.50 (Individual Dwelling Unit) and \$45.00 (Commercial Unit). This special tax does not include an inflationary factor or cost of living increase. For 2018-19, \$396,574 of revenue is budgeted from this special tax. Services are provided through Fire Stations #25 and #26.

**BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are decreasing by \$885,817, which include the following:

- \$933,886 increase in Staffing Expenses primarily due to negotiated salary increases and retirement costs.
- \$1.6 million decrease in Operating Expenses primarily due to a reduction in transfers to County Fire Administration for the replacement of vehicles and apparatus, as well as decreased insurance costs.

Sources are increasing by \$391,045, which include the following:

- \$679,543 increase in property tax revenue based on 2017-18 estimates and approximately 3% increase.
- \$413,328 decrease in Operating Transfers In primarily due to a reduced allocation from the County General Fund.

**ANALYSIS OF FUND BALANCE**

This budget includes the Use of Fund Balance of \$1.6 million that primarily represents transfers to County Fire Administration for the cost of procuring replacement vehicles and apparatus in the prior fiscal year.

**2018-19 POSITION SUMMARY\***

Division	2017-18 Final Staffing	Adds	Deletes	Re-Orgs	2018-19 Adopted	Limited	Regular
Mountain Regional Service Zone	97	0	0	0	97	17	80
Total	97	0	0	0	97	17	80

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$13.9 million fund 97 budgeted positions of which 80 are regular positions and 17 are limited term positions. There are no changes to Budgeted Staffing.



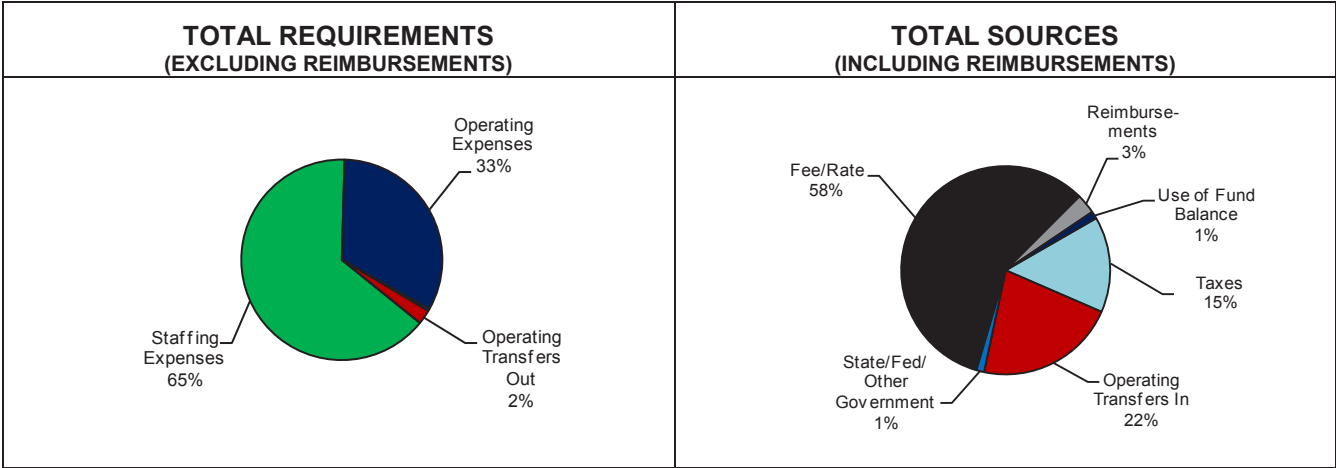
## North Desert Regional Service Zone

### DESCRIPTION OF MAJOR SERVICES

The North Desert Regional Service Zone was formed through a reorganization process effective July 1, 2008 per Local Agency Formation Commission resolution 2997. This regional service zone provides fire protection and paramedic services to the areas of Spring Valley Lake (Station #22), Summit Valley (Station #48), Lucerne Valley (Station #8), Lucerne Valley – East (Station #7), Silver Lakes (Station #4), Phelan (Station #10), Wrightwood (Station #14), Pinon Hills (Station #13), El Mirage (Station #11), Baldy Mesa (Station #16), Mt. View Acres (Station #37), Harvard (Station #52), Baker (Station #53), Hinkley (Station #56) and Searles Valley (Station #57). Fire protection services are also provided to the cities of Adelanto (Station #322), Victorville (Stations #311, #312, #313 and #314) and the Hesperia Fire Protection District (Stations #302, #304 and #305) through service contracts. Ambulance transport services are provided in Lucerne Valley, Searles Valley, Baker and Wrightwood. Additionally, there are four voter approved special tax fire protection zones that provide funding for services to the communities of Red Mountain, Windy Acres, El Mirage, and Helendale/Silver Lakes.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$56,264,465
Total Sources (Incl. Reimb.)	\$55,619,946
Use of/ (Contribution to) Fund Balance	\$644,519
Total Staff	228

### 2018-19 ADOPTED BUDGET



**FIRE PROTECTION DISTRICT**



## ANALYSIS OF 2018-19 ADOPTED BUDGET

GROUP: County Fire  
 DEPARTMENT: San Bernardino County Fire Protection District  
 FUND: North Desert Regional Service Zone

BUDGET UNITS: 590 2442, 201 2415  
 FUNCTION: Public Protection  
 ACTIVITY: Fire Protection

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	(A) <u>2017-18</u>	<u>2017-18</u>	(B) <u>2018-19</u>	(B-A) Change From Prior Year Final Budget
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	
<b>Requirements</b>							
Staffing Expenses	33,274,943	31,936,436	33,024,233	35,798,492	34,934,372	36,343,026	544,534
Operating Expenses	11,052,010	12,638,693	13,428,865	18,621,178	16,985,584	18,420,280	(200,898)
Capital Expenditures	18,520	165,692	175,573	368,800	151,468	211,620	(157,180)
Total Exp Authority	44,345,473	44,740,821	46,628,671	54,788,470	52,071,424	54,974,926	186,456
Reimbursements	(1,344,610)	(1,408,624)	(1,433,195)	(1,574,274)	(1,608,486)	(1,718,795)	(144,521)
Total Appropriation	43,000,863	43,332,197	45,195,476	53,214,196	50,462,938	53,256,131	41,935
Operating Transfers Out	20,000	108,898	1,294,215	1,326,269	1,326,269	1,289,539	(36,730)
Total Requirements	43,020,863	43,441,095	46,489,691	54,540,465	51,789,207	54,545,670	5,205
<b>Sources</b>							
Taxes	6,497,885	6,873,142	7,310,962	7,498,466	7,774,051	8,360,700	862,234
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	294,961	485,417	717,688	622,613	694,410	675,779	53,166
Fee/Rate	29,369,414	29,064,344	29,875,744	32,610,141	34,003,929	32,481,854	(128,287)
Other Revenue	194,964	110,930	119,738	106,470	164,408	110,065	3,595
Total Revenue	36,357,224	36,533,833	38,024,132	40,837,690	42,636,798	41,628,398	790,708
Operating Transfers In	7,226,943	4,452,010	9,678,662	12,169,828	11,720,828	12,272,753	102,925
Total Financing Sources	43,584,167	40,985,843	47,702,794	53,007,518	54,357,626	53,901,151	893,633
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(563,304)	2,455,252	(1,213,103)	1,532,947	(2,568,419)	644,519	(888,428)
Available Reserves				887,095		4,343,941	3,456,846
Total Fund Balance				2,420,042		4,988,460	2,568,418
Budgeted Staffing*	284	237	230	236	236	228	(8)

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2018-19 ADOPTED BUDGET

Requirements of \$54.5 million include the following:

- Staffing Expenses of \$36.3 million to provide fire protection, paramedic, ambulance transport, and administrative services to this regional service zone.
- Operating Expenses of \$18.4 million for operations of 23 fire stations including facility costs and improvements, vehicle replacement, vehicle services, COWCAP, and various other services/supplies.
- Operating Transfers Out of \$1.3 million primarily reflect \$1.1 million of special taxes from Service Zone FP-5 (Helendale/Silver Lakes) to the North Desert Regional Service Zone's operating fund.

Sources of \$53.9 million include the following:

- Property tax revenue of \$8.4 million based on 2017-18 estimates and approximately 3% increase.
- Fee/Rate revenue of \$32.5 million from fire protection contracts, ambulance services and special taxes.
- Operating Transfers In of \$12.3 million:
  - \$10.6 million from the County General Fund to support operational costs of this regional service zone.
  - \$1.1 million from Service Zone FP-5 (Helendale/Silver Lakes) special taxes.
  - \$558,860 from County Fire set-asides for various facility improvements.

There are four Fire Protection Service Zones (Service Zones) within the North Desert Regional Service Zone (FP-1 Red Mountain, FP-2 Windy Acres, FP-3 El Mirage, and FP-5 Helendale/Silver Lakes) that are funded by voter approved special taxes. Details of each service zone follows:



**Service Zone FP-1 Red Mountain** provides fire protection services to the community of Red Mountain. These services are funded by a special tax originally authorized by the Board of Supervisors in December 1964 (originally under CSA 30 Zone FP-1). The per parcel special tax, which must not exceed \$332 annually as approved by the voters in May 1985, is \$192.47 for 2018-19. Budgeted revenue from this special tax is \$11,057. In addition, County Fire receives a General Fund allocation of \$409,499 for fire protection services to this service zone. These services are provided by the Kern County Fire Department through a contract with County Fire.

**Service Zone FP-2 Windy Acres** provides fire protection services to the community of Windy Acres. These services are funded by a special tax originally authorized in January 1985 by the Board of Supervisors (originally under CSA 70 Zone FP-2). The per parcel special tax, which must not exceed \$407 annually as approved by the voters in May 1985, is \$90.04 for 2018-19. Budgeted revenue from this special tax is \$8,203. In addition, County Fire receives a General Fund allocation of \$409,500 for fire protection services to this service zone. These services are provided by the Kern County Fire Department through a contract with County Fire.

**Service Zone FP-3 El Mirage** provides fire protection services to the community of El Mirage. These services are funded by a special tax originally authorized by the Board of Supervisors in March 1987 (originally under CSA 38 N Zone FP-3). The per parcel special tax is \$9.00 per year with no annual inflationary rate as approved by the voters in July 1987. For 2018-19, \$28,918 of revenue is budgeted from this special tax. Services are provided through Fire Stations #11 and #322.

**Service Zone FP-5 Helendale/Silver Lakes** provides fire protection and paramedic services to the community of Helendale/Silver Lakes. These services are funded by a special tax originally authorized by the Board of Supervisors in April 2006 (originally under CSA 70 Zone FP-5). The per parcel special tax, as approved by the voters in August 2006, was initially \$117 with annual cost of living increases of up to 3%. The special tax rate for 2018-19 is \$157.26. Budgeted revenue from this special tax is \$1.1 million. Services are provided through Fire Station #4.

Within the North Desert Regional Service Zone, County Fire provides contract services to the cities of Adelanto, Victorville and the Hesperia Fire Protection District.

	2018-19			
	Requirements	Sources	Fund Balance	Staffing
<b><u>Contract Entity</u></b>				
City of Adelanto	4,470,155	4,470,155	0	18
City of Victorville	13,626,857	13,626,857	0	57
Hesperia Fire Protection District	10,925,735	10,925,735	0	54
<b>Total Contracts</b>	<b>29,022,747</b>	<b>29,022,747</b>	<b>0</b>	<b>129</b>

**BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are increasing by \$5,205 primarily due to the following:

- \$2.1 million decrease due to County Fire no longer contracted by the City of Victorville to provide services at the Southern California Logistics Airport.
- \$2.0 million increase for negotiated salary increases and retirement costs.
- \$135,758 increase in transfers to County Fire Administration for vehicle purchases.

Sources are increasing by \$893,633 primarily due to the following:

- \$862,234 increase in property tax revenue based on 2017-18 estimates and approximately 3% increase.
- \$128,287 decrease in Fee/Rate revenue:
  - \$2.1 million less from the City of Victorville as County Fire will no longer be contracted to provide services at the Southern California Logistics Airport.
  - \$2.0 million of additional revenue projected from ambulance services and contract cities.



## ANALYSIS OF FUND BALANCE

This budget includes the Use of Fund Balance of \$644,519 primarily due to the following:

- \$306,519 for the addition of bathrooms at Station #14.
- \$260,000 to County Fire Administration for procuring replacement vehicles and apparatus in the prior fiscal year.
- \$80,000 to replace a water tank at Station #52.

## 2018-19 POSITION SUMMARY\*

Division	2017-18 Final Staffing	Adds	Deletes	Re-Orgs	2018-19 Adopted	Limited	Regular
North Desert Regional Service Zone	236	1	-9	0	228	12	216
Total	236	1	-9	0	228	12	216

\*Detailed classification listing available in Appendix D.

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$36.3 million fund 228 budgeted positions of which 216 are regular positions and 12 are limited term positions. Budgeted Staffing is decreased by a net 8 positions as follows:

- Deletion of 9 positions (3 Captains, 3 Engineers, and 3 Firefighter-EMT's) from the City of Victorville's decision to no longer contract with County Fire for fire protection services at the Southern California Logistics Airport effective July 1, 2018.
- Addition of 1 Public Service Employee to provide temporary assistance with a variety of office related duties.





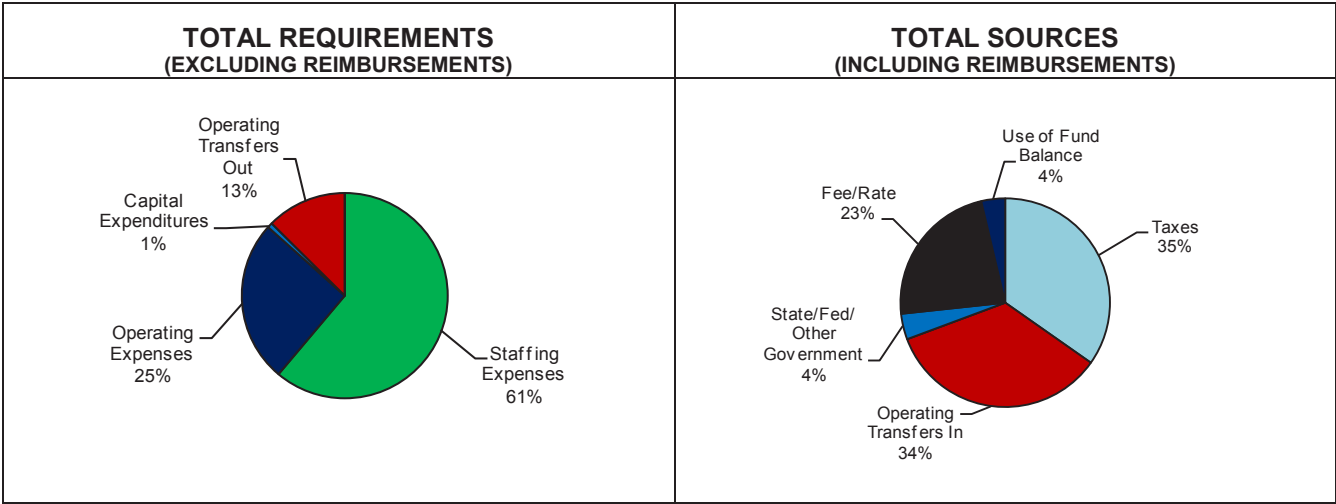
## South Desert Regional Service Zone

### DESCRIPTION OF MAJOR SERVICES

The South Desert Regional Service Zone was formed through a reorganization process effective July 1, 2008 per Local Agency Formation Commission Resolution 2997. This regional service zone provides fire protection and paramedic services to the areas of Big River (Station #17), Black Meadow Landing (Station #55), Havasu Landing (Station #18), Johnson Valley (Station #43), Joshua Tree (Station #36), Landers (Station #19), Panorama Heights (Station #35), Parker Strip (Station #21), Pioneertown (Station #38), Yucca Mesa (Station #42), Yucca Valley (Station #41), Needles (Station #32), Wonder Valley and the City of Twentynine Palms (Station #44). Ambulance transport service are provided to Havasu Lake and Yucca Valley. Additionally, there are four voter approved special tax fire protection zones that provide additional funding for services to Wonder Valley, Havasu Lake, Needles and Twentynine Palms.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$20,750,611
Total Sources (Incl. Reimb.)	\$19,986,611
Use of/ (Contribution to) Fund Balance	\$764,000
Total Staff	80

### 2018-19 ADOPTED BUDGET



FIRE PROTECTION DISTRICT



## ANALYSIS OF 2018-19 ADOPTED BUDGET

GROUP: County Fire  
DEPARTMENT: San Bernardino County Fire Protection District  
FUND: South Desert Regional Service Zone

BUDGET UNITS: 610 2454, 610 2462, 610 2463  
FUNCTION: Public Protection  
ACTIVITY: Fire Protection

	2014-15	2015-16	2016-17	(A) 2017-18	2017-18	(B) 2018-19	(B-A) Change From Prior Year Final Budget
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	
<b>Requirements</b>							
Staffing Expenses	8,044,448	9,129,497	11,474,871	12,181,389	11,767,743	12,684,490	503,101
Operating Expenses	2,622,983	2,946,893	3,319,962	5,674,119	4,780,206	5,293,321	(380,798)
Capital Expenditures	145,750	289,510	58,893	756,200	46,410	164,800	(591,400)
Total Exp Authority	10,813,181	12,365,900	14,853,726	18,611,708	16,594,359	18,142,611	(469,097)
Reimbursements	(223,605)	(199,373)	0	(650,000)	(651,901)	0	650,000
Total Appropriation	10,589,576	12,166,527	14,853,726	17,961,708	15,942,458	18,142,611	180,903
Operating Transfers Out	10,000	54,449	2,398,778	2,480,134	2,480,134	2,608,000	127,866
Total Requirements	10,599,576	12,220,976	17,252,504	20,441,842	18,422,592	20,750,611	308,769
<b>Sources</b>							
Taxes	5,678,316	5,783,467	6,193,217	6,330,196	6,459,613	7,213,427	883,231
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	126,283	507,959	806,801	745,532	858,071	826,769	81,237
Fee/Rate	2,366,346	2,611,215	4,709,651	4,493,046	5,757,108	4,682,769	189,723
Other Revenue	109,884	89,215	114,207	106,766	174,281	94,454	(12,312)
Total Revenue	8,280,829	8,991,856	11,823,876	11,675,540	13,249,073	12,817,419	1,141,879
Operating Transfers In	3,321,755	1,152,109	6,538,987	7,471,159	7,104,659	7,169,192	(301,967)
Total Financing Sources	11,602,584	10,143,965	18,362,863	19,146,699	20,353,732	19,986,611	839,912
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(1,003,008)	2,077,011	(1,110,359)	1,295,143	(1,931,140)	764,000	(531,143)
Available Reserves				2,168,809		4,631,092	2,462,283
Total Fund Balance				3,463,952		5,395,092	1,931,140
Budgeted Staffing*	99	82	84	80	80	80	0

\*Data represents final budgeted staffing

\*\* Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2018-19 ADOPTED BUDGET

Requirements of \$20.8 million include the following:

- Staffing Expenses of \$12.7 million to provide fire protection, paramedic, ambulance transport, and administrative services to this regional service zone.
- Operating Expenses of \$5.3 million for operations of 13 fire stations including facility costs and improvements, vehicle and equipment replacement, vehicle services, and various other services/supplies.
- Operating Transfers Out of \$2.6 million primarily reflect special taxes transferred from Service Zone FP-5 – Twentynine Palms (\$2.1 million) and Service Zone FP-5 – Needles (\$363,801) to the South Desert Regional Service Zone's operating fund.

Sources of \$20.0 million include the following:

- Property tax revenue of \$7.2 million.
- Fee/Rate revenue of \$4.7 million from ambulance services and special assessments.
- Operating Transfers In of \$7.2 million:
  - \$4.6 million from the County General Fund to assist with operational costs of this regional service zone.
  - \$2.5 million from Service Zone FP-5 special taxes.
  - \$66,500 from County Fire set-asides for a capital improvement project at Station #18.

There are four fire Protection Service Zones (Service Zones) within the South Desert Regional Service Zone (FP-4 Wonder Valley, FP-6 Havasu Lake, FP-5 Needles and FP-5 Twentynine Palms) that are funded by voter approved special taxes. Details of each service zone are as follows:



**Service Zone FP-4 Wonder Valley** provides fire protection services to the community of Wonder Valley. These services are funded through a special tax originally authorized by the Board of Supervisors on June 7, 2005 (originally under CSA 70 M Zone FP-4) in the amount of \$30 per parcel with an annual 1.5% cost of living increase. The special tax rate for 2018-19 is \$35.34 per parcel, with budgeted revenue of \$144,343. Services are provided through Fire Station #44.

**Service Zone FP-5 Needles** special tax was originally approved by the Board of Supervisors in April 2006 (originally under CSA 70 Zone FP-5). With the approval of LAFCO 3206, Needles was annexed into County Fire's South Desert Regional Service Zone. The annexation included a special tax (FP-5) for funding of fire protection and emergency medical response services within Needles. This special tax includes an annual inflationary rate of up to a maximum 3% increase. The special tax rate for 2018-19 is \$157.26 per parcel, with budgeted revenue of \$363,801. Services are provided through Fire Station #32.

**Service Zone FP-5 Twentynine Palms** special tax was originally approved by the Board of Supervisors in April 2006 (originally under CSA 70 Zone FP-5). With the approval of LAFCO 3200, Twentynine Palms was annexed into County Fire's South Desert Regional Service Zone. The annexation included a special tax (FP-5) for funding of fire protection and emergency medical response services within Twentynine Palms. This special tax includes an annual inflationary rate of up to a maximum 3% increase. The special tax rate for 2018-19 is \$157.26 per parcel, with budgeted revenue of \$2.1 million. Services are provided through Fire Station #44.

**Service Zone FP-6 Havasu Lake** provides fire protection services to the community of Havasu Lake. These services are funded through a special tax, originally authorized by the Board of Directors of the San Bernardino County Fire Protection District in February 2009, in the amount of \$113.49 per parcel with a maximum annual cost of living increase of 3% as approved by the voters in May 2009. For 2018-19, the special tax rate is \$139.59 per parcel, with budgeted revenue of \$182,832. Services are provided through Fire Station #18.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$308,769, which includes these significant changes:

- \$503,101 increase in Staffing Expenses for negotiated salary increases and retirement costs.
- \$380,798 decrease in Operating Expenses primarily due to a reduction in transfers to County Fire Administration for the replacement of vehicles and apparatus.
- \$591,400 decrease in Capital Expenditures and \$650,000 decreases in Reimbursements primarily due to Community Development Block Grant funds received in 2017-18 for the purchase of a fire engine housed at Station #32.

Sources are increasing by \$839,912, which includes these significant changes:

- \$883,231 increase in property tax revenue based on 2017-18 estimates and approximately 3% increase.
- \$81,237 increase in State/Federal/Other Government revenue from the Intergovernmental Transfer (IGT) program that provides funding for Medi-Cal Managed Care costs related to ambulance services.
- \$189,723 increase in Fee/Rate revenue primarily from ambulance fees.
- \$301,967 decrease in Operating Transfers In as follows:
  - \$424,000 decrease from the County General Fund for operational costs.
  - \$122,033 increase of special taxes from Service Zone FP-5 – Twentynine Palms and Service Zone FP-5 – Needles for the South Desert Regional Service Zone's operating fund.

## ANALYSIS OF FUND BALANCE

This budget includes a Use of Fund Balance of \$764,000, which includes transfers of \$640,000 to County Fire Administration for procuring replacement vehicles in the prior fiscal year and \$124,000 for several small capital improvement projects at various fire stations.



**2018-19 POSITION SUMMARY\***

Division	2017-18 Final Staffing	Adds	Deletes	Re-Orgs	2018-19 Adopted	Limited	Regular
South Desert Regional Service Zone	80	0	0	0	80	5	75
Total	80	0	0	0	80	5	75

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$12.7 million fund 80 budgeted positions of which 75 are regular positions and 5 are limited term positions. There are no changes to Budgeted Staffing.



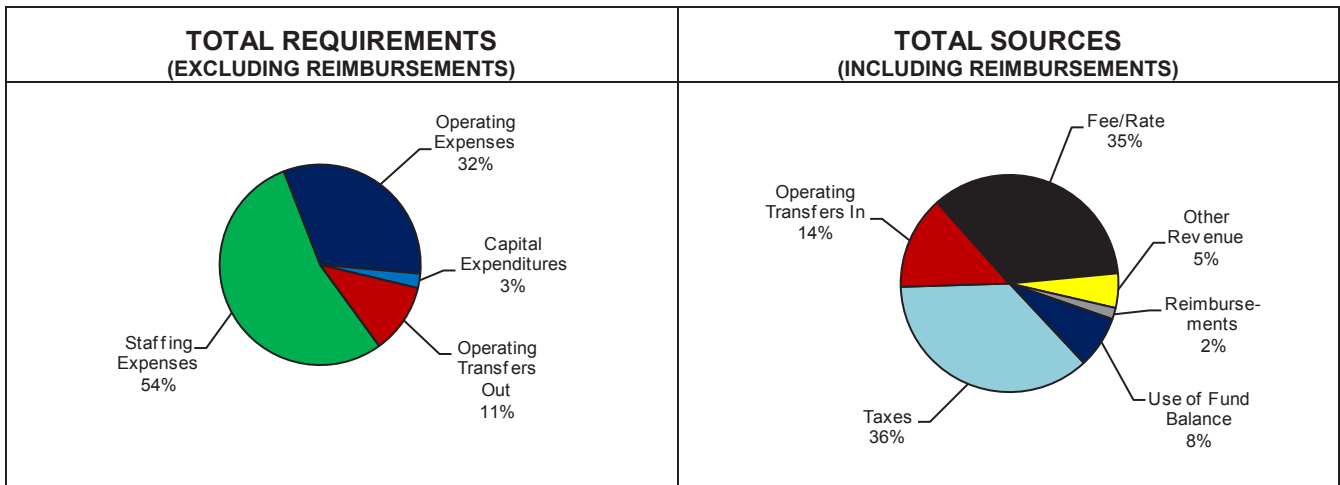
## Valley Regional Service Zone

### DESCRIPTION OF MAJOR SERVICES

The Valley Regional Service Zone was formed through a reorganization process effective July 1, 2008 per Local Agency Formation Commission Resolution 2997. This regional service zone provides fire protection and paramedic services to the unincorporated areas of Colton, Devore (Station #2), San Antonio Heights (Station #12), Lytle Creek (Station #20), Mt Baldy (Station #200), Muscoy (Station #75), Bloomington (Station #76), Grand Terrace (Station #23), Mentone (Station #9), Oak Glen (Station #555), Little Mountain, Highland, City of Upland (Stations #161, #163 and #164), and City of San Bernardino (Stations #221, #222, #224, #225, #226, #227, #228, #229, #231, #232 and #233). Fire protection services are also provided to the Fontana Fire Protection District (Stations #71, #72, #73, #74, #77, #78 and #79) through a service contract. Additionally, there are two voter approved special tax paramedic service zones for the unincorporated areas of Highland and Yucaipa, two voter approved special tax fire protection service zones for the Cities of San Bernardino and Upland, and three Community Facilities Districts that levy special taxes to fund fire protection services in the City of San Bernardino, Fontana Fire Protection District, and Glen Helen area.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$121,397,176
Total Sources (Incl. Reimb.)	\$112,011,603
Use of/ (Contribution to) Fund Balance	\$9,385,573
Total Staff	335

### 2018-19 ADOPTED BUDGET



**FIRE PROTECTION DISTRICT**



## ANALYSIS OF 2018-19 ADOPTED BUDGET

GROUP: County Fire  
DEPARTMENT: San Bernardino County Fire Protection District  
FUND: Valley Regional Service Zone

BUDGET UNITS: 580 2434, 580 2461, 580 2464,  
580 2460, 106 2416  
FUNCTION: Public Protection  
ACTIVITY: Fire Protection

	2014-15	2015-16	2016-17	(A) 2017-18	2017-18	(B) 2018-19	(B-A) Change From Prior Year Final Budget
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	
<b>Requirements</b>							
Staffing Expenses	28,797,694	30,372,419	53,497,729	64,170,132	59,168,643	65,710,395	1,540,263
Operating Expenses	7,382,862	9,007,340	15,402,887	26,706,915	18,957,571	39,186,575	12,479,660
Capital Expenditures	345,947	17,900	477,025	2,203,425	643,703	2,827,593	624,168
Total Exp Authority	36,526,503	39,397,659	69,377,641	93,080,472	78,769,917	107,724,563	14,644,091
Reimbursements	(824,987)	(1,147,656)	(1,295,006)	(1,331,397)	(1,331,397)	(2,062,603)	(731,206)
Total Appropriation	35,701,516	38,250,003	68,082,635	91,749,075	77,438,520	105,661,960	13,912,885
Operating Transfers Out	10,000	49,143	7,655,736	11,738,376	11,043,650	13,672,613	1,934,237
Total Requirements	35,711,516	38,299,146	75,738,371	103,487,451	88,482,170	119,334,573	15,847,122
<b>Sources</b>							
Taxes	9,765,198	10,317,932	36,104,464	41,991,072	32,750,183	44,260,052	2,268,980
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	317,286	85,023	211,031	219,472	272,029	298,465	78,993
Fee/Rate	24,171,516	25,046,156	35,291,667	40,025,483	49,781,711	42,262,905	2,237,422
Other Revenue	92,181	83,454	233,351	6,149,032	355,369	6,230,952	81,920
Total Revenue	34,346,181	35,532,565	71,840,513	88,385,059	83,159,292	93,052,374	4,667,315
Operating Transfers In	3,776,405	229,367	7,883,747	11,606,805	10,306,264	16,896,626	5,289,821
Total Financing Sources	38,122,586	35,761,932	79,724,260	99,991,864	93,465,556	109,949,000	9,957,136
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(2,411,070)	2,537,214	(3,985,889)	3,495,587	(4,983,386)	9,385,573	5,889,986
Available Reserves				4,428,417		3,522,820	(905,597)
Total Fund Balance				7,924,004		12,908,393	4,984,389
Budgeted Staffing*	191	170	293	330	330	335	5

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2018-19 ADOPTED BUDGET

Requirements of \$119.3 million include the following:

- Staffing Expenses of \$65.7 million to provide fire protection, paramedic, and administrative services to this regional service zone.
- Operating Expenses of \$39.2 million for operations of 30 fire stations including facility costs and improvements, vehicle services and replacement, and various other services/supplies. Included in this amount are transfers to the County's Capital Improvement Program for the replacement/relocation of Station #2 in the Devore area (\$6.0 million) and replacement of Station #229 in the City of San Bernardino (\$6.9 million).
- Capital Expenditures of \$2.8 million for various improvement projects and equipment purchases.
- Operating Transfers Out of \$13.7 million primarily reflect the following transfers of special taxes to the Valley Regional Service Zone's operating fund:
  - \$9.0 million from Service Zone FP-5 – San Bernardino (\$7.3 million for operations and \$1.7 million for partial funding of Station #229 replacement).
  - \$3.4 million from Service Zone FP-5 – West Valley.
  - \$1.0 million from Community Facilities District 1033 - San Bernardino.

Sources of \$109.9 million include the following:

- Property tax revenue of \$44.3 million.



- Fee/Rate revenue of \$42.3 million primarily from the Fontana Fire Protection District contract (\$29.5 million), as well as special taxes for Service Zone FP-5 – San Bernardino (\$7.7 million), Service Zone FP-5 – West Valley (\$3.6 million) and Community Facilities District 1033 - San Bernardino (\$1.0 million).
- Other Revenue of \$6.2 million primarily represents proceeds of bonds issued by Community Facilities District 2006-1 (Lytle Creek North) to fund the replacement and relocation of Fire Station #2 in the Devore area. Due to proximity of the Rosena Ranch development, the existing fire station location and size are insufficient to service the area.
- Operating Transfers In of \$16.9 million include the following transfers to the Valley Regional Service Zone's operating fund:
  - \$9.0 million from Service Zone FP-5 - San Bernardino (\$7.3 million for operations and \$1.7 million for partial funding of Station #229 replacement).
  - \$3.4 million from Service Zone FP-5 – West Valley for operations.
  - \$1.0 million from Community Facilities District 1033 – San Bernardino for operations.
  - \$3.5 million from County Fire set-asides for partial funding of Station #229 replacement funded by a San Manuel Indian Tribe contribution.

Within the Valley Regional Service Zone are two Paramedic Service Zones (PM-2 Highland and PM-3 Yucaipa), two Fire Protection Service Zones (FP-5 City of San Bernardino and FP-5 West Valley), and three Community Facilities Districts (CFD 1033 – City of San Bernardino, CFD 2002-2 – Fontana Fire Protection District, and CFD 2006-1 – Lytle Creek North) that are funded by voter approved special taxes. The following is more detail of these Service Zones and Community Facilities Districts:

**Service Zone PM-2 Highland** provides paramedic services to the unincorporated area of Highland and San Bernardino. These services are funded through a voter approved special tax, authorized by the Board of Supervisors in July 1985 (originally under CSA 38 L Zone PM-2), in the not to exceed amount of \$19 per residential unit and \$38 per commercial unit, with no annual inflationary rate increases. For 2018-19, revenue of \$105,013 is budgeted from this special tax.

**Service Zone PM-3 Yucaipa** provides paramedic services to the unincorporated area of Yucaipa through a contract with the City of Yucaipa. These services are funded through a voter approved special tax, which was authorized by the Board of Supervisors in December 1986 (originally under CSA 38 M Zone PM-3), in the not to exceed amount of \$24 per residential unit and \$35 per commercial unit, with no annual inflationary increase. For 2018-19, revenue of \$9,421 is budgeted from this special tax. The City of Yucaipa detached from this service zone in July 1999.

**Service Zone FP-5 San Bernardino** special tax was originally approved by the Board of Supervisors in April 2006 (originally under CSA 70 Zone FP-5). With the approval of LAFCO 3198, the City of San Bernardino's Fire Department was annexed into County Fire's Valley Regional Service Zone. The annexation included a special tax to fund fire protection and emergency medical response services within the City of San Bernardino. This special tax includes an annual inflationary increase of up to 3%. For 2018-19, the FP-5 special tax rate is \$157.26 per parcel, with budgeted revenue of \$7.7 million. Services are provided through Stations #221, #222, #224, #225, #226, #227, #228, #229, #231, #232 and #233.

**Service Zone FP-5 West Valley** special tax was originally approved by the Board of Supervisors in April 2006 (originally under CSA 70 Zone FP-5). With the approval of LAFCO 3216, the City of Upland's Fire Department was annexed into County Fire's Valley Regional Service Zone. The annexation included a special tax to fund fire protection and emergency medical response services. This special tax includes an annual inflationary increase of up to 3%. For 2018-19, the FP-5 special tax rate is \$157.26 per parcel, with budgeted revenue of \$3.6 million. Services are provided through Stations #161, #163 and #164.



**Community Facilities District (CFD) 1033 City of San Bernardino.** In 2004, CFD 1033 was formed by the City of San Bernardino to provide funding for fire protection services in the City's Verdemon area through special taxes assessed on commercial parcels within the CFD. The administration of CFD 1033 was transferred from the City of San Bernardino to County Fire by issuance of the Certificate of Compliance for LAFCO 3198 in June 2016. For 2018-19, \$1.0 million of revenue is budgeted from special taxes generated within this CFD. Services are provided through Fire Station #232.

**Community Facilities District (CFD) 2002-2 Fontana Fire Protection District.** The County of San Bernardino Board of Supervisors formed CFD 2002-2 (originally under Central Valley Fire Protection District-Fire Protection Services) in August 2002 to ensure a financing mechanism to provide fire protection services within the boundaries of the area formerly known as Central Valley Fire Protection District, which is now part of the Fontana Fire Protection District as a result of the County Fire Reorganization LAFCO 3000 on July 1, 2008. This CFD authorizes a special tax levy each year of approximately \$565 per developed acre on new non-residential development within CFD 2002-2. For 2018-19, \$300,000 of revenue is budgeted from special taxes generated within this CFD.

**Community Facilities District (CFD) 2006-1 Lytle Creek North** was established by the County of San Bernardino Board of Supervisors on March 13, 2007. At the same time, the Board also adopted an ordinance authorizing the levying of special taxes annually to fund various services including fire protection in the Glen Helen area. For 2018-19, \$326,570 of revenue is budgeted from special taxes generated within this CFD to fund fire protection services. These services are provided through Station #2.

Within the Valley Regional Service Zone, County Fire provides contract fire suppression, fire prevention, emergency medical response, and emergency management services to the Fontana Fire Protection District.

	2018-19			
	Requirements	Sources	Fund Balance	Staffing
<b><u>Contract Entity</u></b>				
City of Fontana	29,454,027	29,454,027	0	108

**BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are increasing by \$15.8 million, which include these significant changes:

- \$1.5 million increase in Staffing Expenses primarily due to negotiated salary increases and retirement costs.
- \$12.5 million increase in Operating Expenses primarily as follows:
  - \$9.7 million for transfers to the County's Capital Improvement Program for replacement of Station #229 in the City of San Bernardino (\$6.9 million) and various repair/improvement projects at several fire stations (\$2.8 million).
  - \$1.5 million of additional costs to provide fire protection services for the Fontana Fire Protection District.
  - \$611,725 increase in transfers to County Fire Administration for vehicle replacement.
- \$624,168 increase in Capital Expenditures primarily for replacement of a fire engine at Station #75. The cost of this vehicle will be reimbursed through Community Development Block Grant funds.
- \$1.9 million increase in Operating Transfers Out primarily due to \$1.7 million from Service Zone FP-5 – San Bernardino for partial funding of Station #229 replacement.
- \$731,206 increase in Reimbursements primarily due to a \$650,000 allocation of Community Development Block Grant funding from Community Development and Housing for replacement of a fire engine.





Sources are increasing by \$10.0 million, which include these significant changes:

- \$2.3 million increase in revenue from property taxes and redevelopment dissolution pass-through funds based on 2017-18 estimates and approximately 3% increase.
- \$2.2 million increase in Fee/Rate revenue primarily from special taxes (\$781,933) and contract services for the City of Fontana (\$1.5 million).
- \$5.3 million in Operating Transfers In primarily as follows:
  - \$1.7 million from Service Zone FP-5 San Bernardino for partial funding for replacement of Station #229.
  - \$3.5 million from County Fire set-asides, by means of a contribution from the San Manuel Indian Tribe, for partial funding for replacement of Station #229.

**ANALYSIS OF FUND BALANCE**

This budget unit includes the Use of Fund Balance of \$9.4 million primarily for several station repair and improvement projects. The most notable include:

- \$3.0 million for partial funding of Station #229 replacement (\$1.7 million from Valley operating fund and \$1.3 million from FP-5 San Bernardino fund).
- \$864,500 to rebuild the apparatus bay and roof at Station #76.
- \$700,000 to replace existing asphalt and concrete at Station #221.
- \$500,000 to replace existing asphalt and concrete at Station #224.
- \$436,732 for security upgrades at all stations.
- \$352,450 for new roof at Station #221.
- \$250,000 for new stucco and paint at Station #9.
- \$250,000 for remodel of bathrooms at Station #221.
- \$150,000 to replace roof at Station #231.
- \$150,000 for interior painting at Station #221.
- \$133,000 to replace roof at Station #163.
- \$133,000 for sewer connection system at Station #9.
- \$130,000 to build dorms at Station #227.
- \$122,360 for new roof at Station #228.
- \$112,970 for kitchen remodel at Station #76.
- \$104,750 for bathroom remodel at Station #76.
- \$100,000 for exterior painting at Station #221.

**2018-19 POSITION SUMMARY\***

Division	2017-18				Re-Orgs	2018-19	
	Final Staffing	Adds	Deletes	Adopted		Limited	Regular
Valley Regional Service Zone	330	5	0	0	335	2	333
Total	330	5	0	0	335	2	333

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$65.7 million fund 335 budgeted positions of which 333 are regular positions and 2 are limited term positions. Budgeted Staffing is increased by 5 positions as follows:

- Addition of 3 Firefighter-EMT’s to increase the level of service for the Fontana Fire Protection District. These positions, which are funded by contract revenue, were approved by the County Fire Board of Directors on October 17, 2017 (Item No. 30).
- Addition of 2 Public Service Employees to provide temporary assistance for various office-related duties.



## Hazardous Materials

### DESCRIPTION OF MAJOR SERVICES

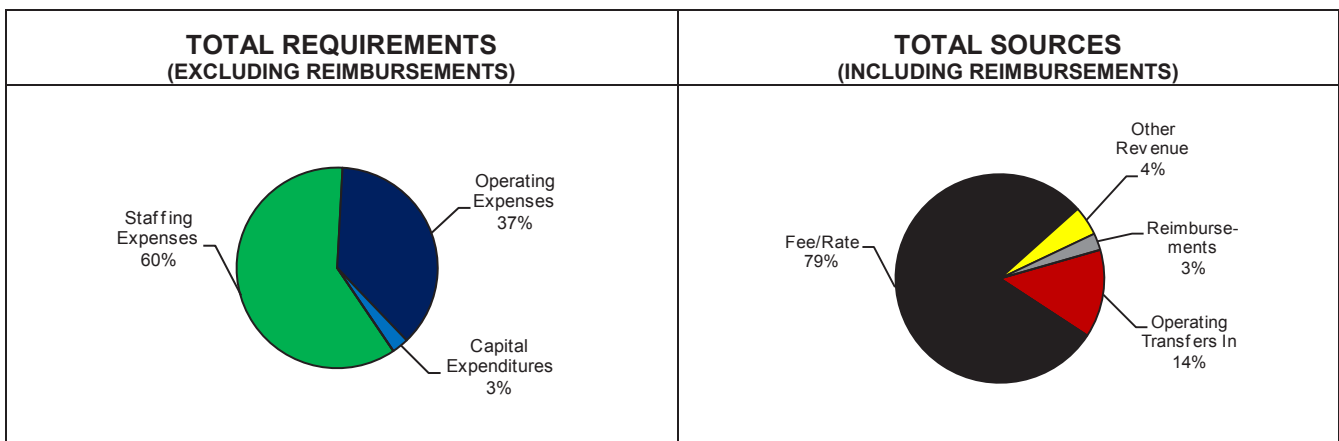
County Fire is a community-based, all hazard emergency services organization that provides for the oversight and regulation, pursuant to California Health and Safety Code requirements, of hazardous materials and wastes for businesses located within the County of San Bernardino. These businesses reside in incorporated cities and unincorporated areas within the County. The Hazardous Materials (HazMat) Division functions to protect the health and safety of the public and the environment of the County of San Bernardino by assuring that regulated businesses are properly managing, handling, and storing hazardous materials.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$9,660,837
Total Sources (Incl. Reimb.)	\$9,660,837
Use of / (Contribution to) Fund Balance	\$0
Total Staff	46

The HazMat Division operates several programs that provide services through inspection, emergency response, site remediation, enforcement, and hazardous waste management services including:

- The Certified Unified Program Agency (CUPA), which implements six elements as one integrated program that inspects approximately 7,500 facilities annually to ensure the proper management of hazardous materials and wastes.
- The Underground Storage Tank (UST) Program focuses on annual hazardous materials inspections, including the construction, removal, operation, and monitoring of about 800 underground storage systems. As a result of annual inspections, infractions have led to the investigation and enforcement of non-compliant systems, which contributes to the efforts of removing potential contaminants and protecting ground water.
- The Hazardous Materials Response Team (HMRT) provides emergency response activities to, and investigation of, releases or threat of release of hazardous materials. This 24/7 HMRT responds to all types of hazardous material releases from businesses, residents, pipelines, tanker trucks and rail cars, special events, and illegal activities. Additionally, the HMRT coordinates with the County of San Bernardino District Attorney's Office in order to prosecute environmental offenders.
- Environmental Crimes Task Force coordinates all investigatory activity.

### 2018-19 ADOPTED BUDGET



## ANALYSIS OF 2018-19 ADOPTED BUDGET

GROUP: County Fire  
 DEPARTMENT: San Bernardino County Fire Protection District  
 FUND: Hazardous Materials

BUDGET UNIT: 107 2421  
 FUNCTION: Public Protection  
 ACTIVITY: Fire Protection

	2014-15	2015-16	2016-17	(A) 2017-18	2017-18	(B) 2018-19	(B-A)
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	Change From Prior Year Final Budget
<b>Requirements</b>							
Staffing Expenses	4,212,681	4,214,906	4,999,310	5,230,312	5,136,902	5,825,575	595,263
Operating Expenses	2,022,474	2,257,717	2,375,911	3,328,541	2,587,859	3,575,262	246,721
Capital Expenditures	0	324,241	(103,540)	345,775	229,028	260,000	(85,775)
Total Exp Authority	6,235,155	6,796,864	7,271,681	8,904,628	7,953,789	9,660,837	756,209
Reimbursements	(257,634)	(206,660)	(352,442)	(235,085)	(235,083)	(252,188)	(17,103)
Total Appropriation	5,977,521	6,590,204	6,919,239	8,669,543	7,718,706	9,408,649	739,106
Operating Transfers Out	361,792	0	115,262	0	0	0	0
Total Requirements	6,339,313	6,590,204	7,034,501	8,669,543	7,718,706	9,408,649	739,106
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	(5,327)	0	0	0	0	0	0
Fee/Rate	6,746,864	6,580,161	6,814,081	6,734,440	6,772,651	7,646,269	911,829
Other Revenue	357,007	386,014	382,811	377,354	366,691	440,887	63,533
Total Revenue	7,098,544	6,966,175	7,196,892	7,111,794	7,139,342	8,087,156	975,362
Operating Transfers In	106,182	73,158	35,573	1,431,603	589,187	1,321,493	(110,110)
Total Financing Sources	7,204,726	7,039,333	7,232,465	8,543,397	7,728,529	9,408,649	865,252
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(865,413)	(449,129)	(197,964)	126,146	(9,823)	0	(126,146)
Available Reserves				3,271,820		3,408,370	136,550
Total Fund Balance				3,397,966		3,408,370	10,404
Budgeted Staffing*	43	47	46	46	46	46	0

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2018-19 ADOPTED BUDGET

Requirements of \$9.4 million include Staffing Expenses of \$5.8 million to provide support, oversight, and regulation of all commercial hazardous materials and wastes within the County. Additionally, Operating Expenses of \$3.6 million represent costs for facilities, insurances, vehicle replacements, CONFIRE charges, professional services related to the digitized imaging system project, and various other services/supplies.

Sources of \$9.4 million primarily include Fee/Rate revenue of \$7.6 million from CUPA permit and inspection fees, hazmat emergency response fees, and other fees. In addition, Operating Transfers In of \$1.3 million are budgeted from County Fire set-asides to fund the digitized imaging system project and other one-time costs.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$739,106, which include these significant changes:

- \$595,263 increase in Staffing Expenses primarily for negotiated salary increases and retirement costs.
- \$246,721 increase in Operating Expenses primarily due to increases in facility costs, maintenance charges, rents/leases, and temporary help services.
- \$85,775 decrease in Capital Expenditures primarily due to reduced vehicle and equipment replacement purchases.

Sources are increasing by \$865,252 primarily due to an additional \$911,829 in Fee/Rate revenue from increased inspections and several changes to the Board-approved fees.



## ANALYSIS OF FUND BALANCE

There is no budgeted Use of Fund Balance for 2018-19.

### 2018-19 POSITION SUMMARY\*

Division	2017-18				2018-19		Limited	Regular
	Final Staffing	Adds	Deletes	Re-Orgs	Adopted			
Hazardous Materials	46	0	0	0	46	1	45	
Total	46	0	0	0	46	1	45	

\*Detailed classification listing available in Appendix D.

### STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$5.8 million fund 46 budgeted positions, of which 45 are regular positions and 1 is limited term. There is no change in Budgeted Staffing.



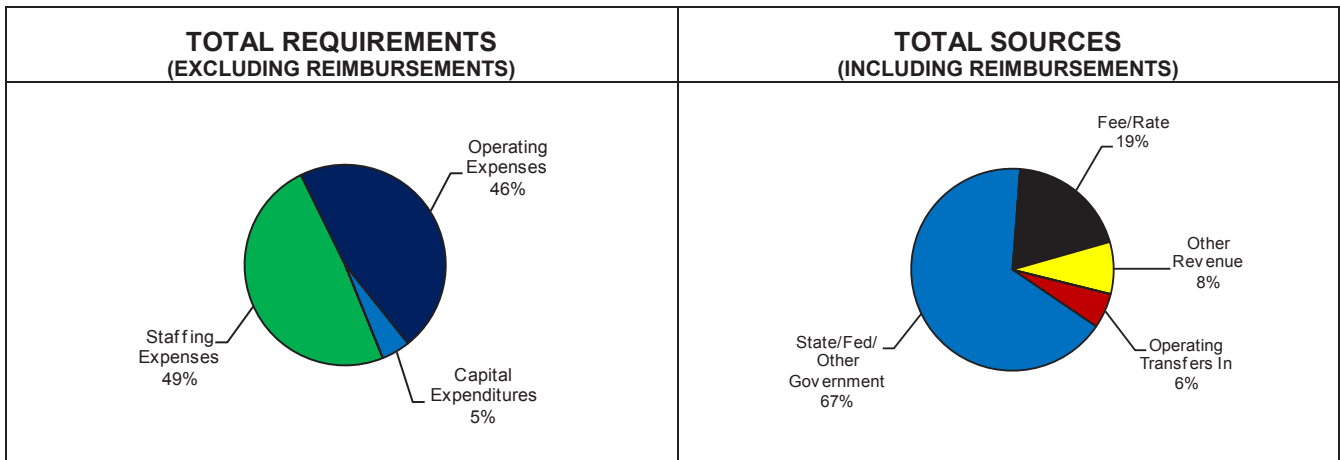
## Household Hazardous Waste

### DESCRIPTION OF MAJOR SERVICES

County Fire is a community-based, all hazard emergency services organization that provides a nationally recognized, award-winning Household Hazardous Waste (HHW) program for the management of hazardous waste generated by the communities in San Bernardino County. The program provides full service activities that include the collection, packaging, transportation, re-use, recycling, and ultimately environmentally safe disposal of hazardous waste. The program manages approximately four million pounds of hazardous waste mostly comprised of used paint, used oil, batteries, electronics, pesticides and other household chemicals that cannot be disposed of in the drain or at municipal landfills. The HHW program also conducts public education and activities geared to reducing or eliminating the negative impact of these hazardous wastes on public health and the environment. HHW contracts with every city and town in the County, except the City of Fontana who operates its own program, to make these services available to every County resident and small business.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$3,595,028
Total Sources (Incl. Reimb.)	\$3,595,028
Use of/ (Contribution to) Fund Balance	\$0
Total Staff	34

### 2018-19 ADOPTED BUDGET



## ANALYSIS OF 2018-19 ADOPTED BUDGET

GROUP: County Fire  
DEPARTMENT: San Bernardino County Fire Protection District  
FUND: Household Hazardous Waste

BUDGET UNIT: 107 2419  
FUNCTION: Public Protection  
ACTIVITY: Fire Protection

	2014-15	2015-16	2016-17	(A) 2017-18	2017-18	(B) 2018-19	(B-A)
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	Change From Prior Year Final Budget
<b>Requirements</b>							
Staffing Expenses	1,408,448	1,451,358	1,544,360	1,668,623	1,577,885	1,756,295	87,672
Operating Expenses	1,471,947	1,477,947	1,472,401	1,628,627	1,594,014	1,673,233	44,606
Capital Expenditures	106,592	83,661	36,844	121,000	58,228	165,500	44,500
Total Exp Authority	2,986,987	3,012,966	3,053,605	3,418,250	3,230,127	3,595,028	176,778
Reimbursements	0	0	0	0	0	0	0
Total Appropriation	2,986,987	3,012,966	3,053,605	3,418,250	3,230,127	3,595,028	176,778
Operating Transfers Out	122,742	0	0	0	0	0	0
Total Requirements	3,109,729	3,012,966	3,053,605	3,418,250	3,230,127	3,595,028	176,778
<b>Sources</b>							
Taxes	11,801	11,625	11,058	0	10,881	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	2,440,978	2,232,478	2,229,029	2,382,947	2,271,180	2,397,508	14,561
Fee/Rate	581,298	743,222	757,336	626,384	737,117	696,496	70,112
Other Revenue	176,530	158,576	159,220	291,968	296,574	298,933	6,965
Total Revenue	3,210,607	3,145,901	3,156,643	3,301,299	3,315,752	3,392,937	91,638
Operating Transfers In	36,470	231	20,384	172,566	155,548	202,091	29,525
Total Financing Sources	3,247,077	3,146,132	3,177,027	3,473,865	3,471,300	3,595,028	121,163
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(137,348)	(133,166)	(123,422)	(55,615)	(241,173)	0	55,615
Available Reserves				1,200,338		1,385,896	185,558
Total Fund Balance				1,144,723		1,385,896	241,173
Budgeted Staffing*	33	34	35	34	34	34	0

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2018-19 ADOPTED BUDGET

Requirements of \$3.6 million include Staffing Expenses of \$1.8 million to provide full service activities for the collection, packaging, transportation, re-use, recycling, and environmentally safe disposal of HHW. Additionally, Operating Expenses of \$1.7 million represent costs for the operations and administrative support to fulfill contracts with 23 cities and towns within the County, which ensures that these services are available to virtually all residents within the County.

Sources of \$3.6 million primarily include State/Federal/Other Government revenue of \$2.4 million (\$2.1 million from participating contract cities and \$266,000 in state grants) and Fee/Rate revenue of \$696,496 (\$559,404 in special assessment taxes and \$137,092 from fees for various services provided).

## BUDGET CHANGES AND OPERATIONAL IMPACT

There are no significant changes in Requirements or Sources.

## ANALYSIS OF FUND BALANCE

There is no budgeted Use of Fund Balance for 2018-19.



**2018-19 POSITION SUMMARY\***

Division	2017-18 Final Staffing	Adds	Deletes	Re-Orgs	2018-19 Adopted	Limited	Regular
Household Hazardous Waste	34	0	0	0	34	14	20
Total	34	0	0	0	34	14	20

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$1.8 million fund 34 budgeted positions of which 20 are regular positions and 14 are limited term positions. There are no changes to Budgeted Staffing.



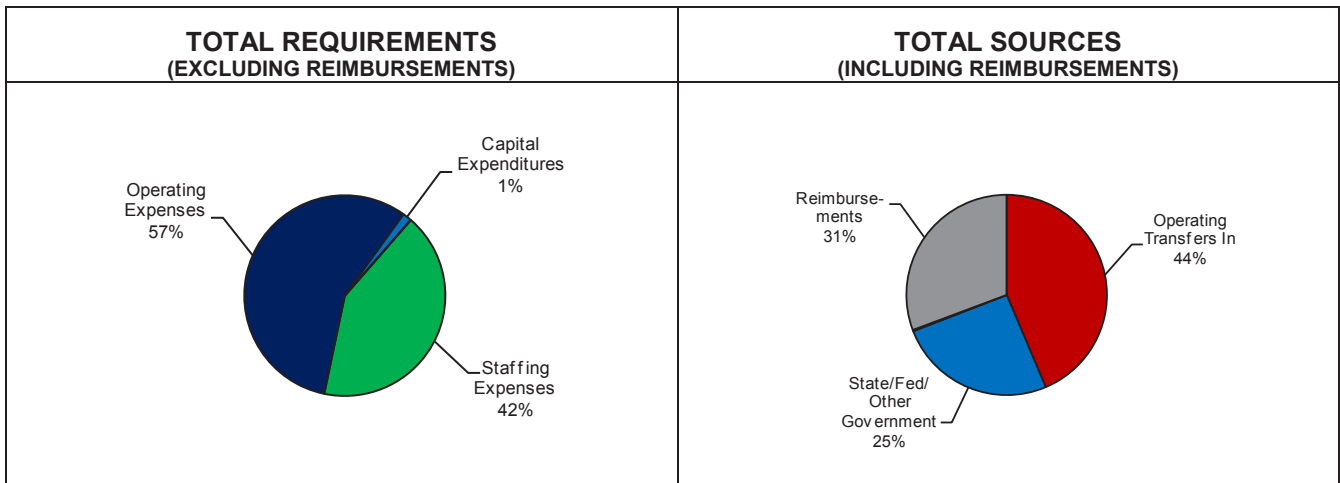
## Office of Emergency Services

### DESCRIPTION OF MAJOR SERVICES

County Fire is a community-based, all hazard emergency services organization providing emergency management and disaster planning and coordination throughout the County through its Office of Emergency Services (OES). OES functions as the lead agency for the San Bernardino County Operational Area (OA). While County OES does not directly manage field operations, it ensures the coordination of disaster response and recovery efforts through day-to-day program management, and is instrumental in coordination during a disaster or emergency. As part of disaster preparation, response, and mitigation, OES specifically provides support and assistance to all 24 cities and towns, as well as all the unincorporated portions of the County. OES operates as the single point of contact for the California Office of Emergency Services (Cal OES) for all County Departments and activities. OES manages numerous grants including the Homeland Security Grant Program (HSGP), the Emergency Management Performance Grant (EMPG), and Urban Areas Security Initiative (UASI), amongst others. OES is also responsible for developing and implementing numerous countywide plans such as the Hazard Mitigation Plan, the Mass Care and Shelter Plan, and the Catastrophic Recovery Plan. OES also coordinates various task forces and boards, such as the County's Flood Area Safety Taskforce, the Reverse 9-1-1 system, and the County employee notification system.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$5,524,731
Total Sources (Incl. Reimb.)	\$5,524,731
Use of/ (Contribution to) Fund Balance	\$0
Total Staff	21

### 2018-19 ADOPTED BUDGET



FIRE PROTECTION DISTRICT





**ANALYSIS OF 2018-19 ADOPTED BUDGET**

GROUP: County Fire  
 DEPARTMENT: San Bernardino County Fire Protection District  
 FUND: Office of Emergency Services

BUDGET UNIT: 108 2426  
 FUNCTION: Public Protection  
 ACTIVITY: Fire Protection

	2014-15	2015-16	2016-17	(A) 2017-18	2017-18	(B) 2018-19	(B-A) Change From Prior Year Final Budget
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	
<b>Requirements</b>							
Staffing Expenses	1,561,777	1,683,286	1,783,022	2,189,709	2,010,927	2,314,486	124,777
Operating Expenses	1,738,651	1,276,958	2,251,814	2,273,665	1,642,535	3,131,045	857,380
Capital Expenditures	0	249,926	106,676	201,000	99,133	79,200	(121,800)
Total Exp Authority	3,300,428	3,210,170	4,141,512	4,664,374	3,752,595	5,524,731	860,357
Reimbursements	(937,190)	(581,270)	(932,194)	(1,840,958)	(910,985)	(1,695,949)	145,009
Total Appropriation	2,363,238	2,628,900	3,209,318	2,823,416	2,841,610	3,828,782	1,005,366
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	2,363,238	2,628,900	3,209,318	2,823,416	2,841,610	3,828,782	1,005,366
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	795,368	403,554	875,626	368,222	336,980	1,407,526	1,039,304
Fee/Rate	55,000	71,335	10,668	0	12,248	0	0
Other Revenue	30,114	9,720	47,856	11,668	11,265	10,608	(1,060)
Total Revenue	880,482	484,609	934,150	379,890	360,493	1,418,134	1,038,244
Operating Transfers In	1,617,184	1,903,391	1,922,271	2,441,688	2,479,808	2,410,648	(31,040)
Total Financing Sources	2,497,666	2,388,000	2,856,421	2,821,578	2,840,301	3,828,782	1,007,204
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(134,428)	240,900	352,897	1,838	1,309	0	(1,838)
Available Reserves				269		1,289	1,020
Total Fund Balance				2,107		1,289	(818)
Budgeted Staffing*	19	20	19	21	21	21	0

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

**MAJOR REQUIREMENTS AND SOURCES IN 2018-19 ADOPTED BUDGET**

Requirements of \$3.8 million include the following:

- Staffing Expenses of \$2.3 million to provide emergency management and disaster planning/coordination throughout the San Bernardino Operational Area.
- Operating Expenses of \$3.1 million for costs to support and assist 24 cities and towns within the County, as well as all the unincorporated portions of the County. Also included are operating costs for two facilities, COWCAP charges, professional services, grant related expenses, and various services/supplies.
- Reimbursements of \$1.7 million from the Cal OES Grant Programs budget unit to partially offset Staffing and Operating Expenses.

Sources of \$3.8 million represent the following:

- \$2.4 million allocation from the County General Fund to assist with operational costs of OES.
- \$1.4 million in grant funds under the following programs:
  - Prepare Communities for Complex Coordinated Terrorist Attacks (\$1.2 million).
  - Urban Areas Security Initiative (\$172,775).



## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements and Sources are each increasing by \$1.0 million primarily due to a \$1.3 million grant from the U.S. Department of Homeland Security to enhance preparedness and build capabilities for the emerging threat of complex coordinated terrorist attacks. The Board of Supervisors accepted this grant on November 14, 2017 (Item No. 16).

## ANALYSIS OF FUND BALANCE

There is no budgeted Use of Fund Balance for 2018-19.

## 2018-19 POSITION SUMMARY\*

Division	2017-18 Final Staffing	Adds	Deletes	Re-Orgs	2018-19 Adopted	Limited	Regular
Office of Emergency Services	18	1	-1	0	18	0	18
Budget and Fiscal Services	3	0	0	0	3	0	3
Total	21	1	-1	0	21	0	21

\*Detailed classification listing available in Appendix D.

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$2.3 million fund 21 budgeted regular positions. There is no net change in Budgeted Staffing resulting from the following changes:

- Addition of 1 Supervising Emergency Services Officer. The OES volunteer force is expanding and needs a dedicated coordinator to organize and manage its various programs. Also, this position will work with other response agencies to develop and refine policies/procedures regarding emergency planning, mitigation, response, and recovery activities.
- Deletion of 1 Emergency Services Officer. With the addition of the Supervising Emergency Services Officer, this existing position will no longer be necessary. The savings from this deletion will virtually offset the cost of the new position.



## Cal OES Grant Programs

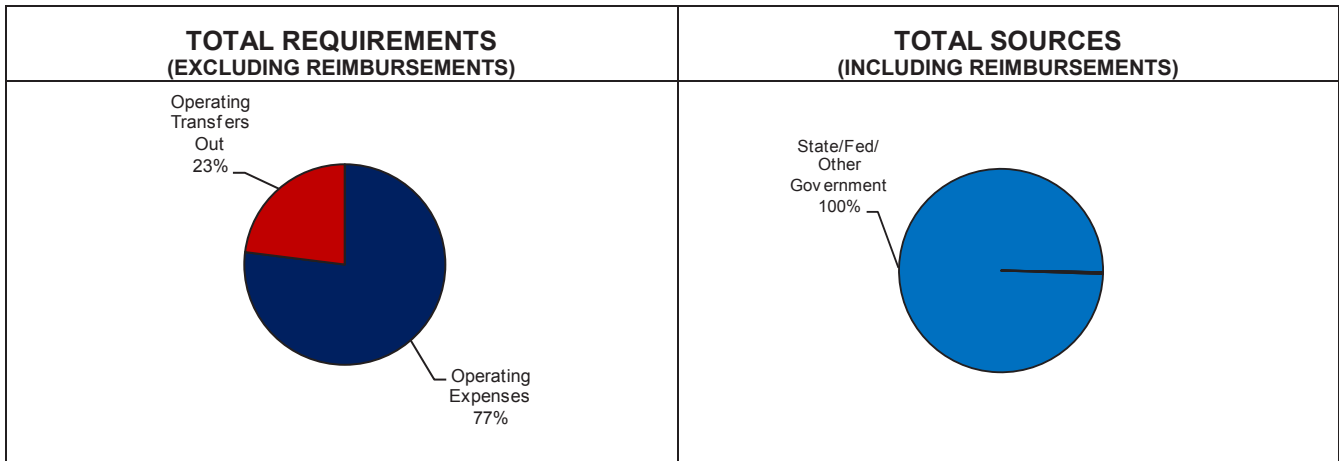
### DESCRIPTION OF MAJOR SERVICES

The California Governor’s Office of Emergency Services (Cal OES) operates in accordance with the provisions of the Governor’s Reorganization Plan No. 2 (Government Code Section 8585 (a)(1)), dated May 3, 2012. Since 1999, County Fire Office of Emergency Services (County Fire OES) has received grant funds through CalOES from the Federal Emergency Management Agency (FEMA)

for terrorism risk capability assessments and eligible equipment for Emergency First Responders. The Homeland Security Grant Program (HSGP) is one tool amongst a comprehensive set of federal measures administered by CalOES to help strengthen the state against risks associated with potential terrorist attacks. The Emergency Management Performance Grant (EMPG) provides funding to assist with preparing for all hazards. CalOES has annually approved and awarded these grants to County Fire OES. San Bernardino County, through the oversight of County Fire, continues to implement the federal grant’s objectives and strategies of effectively preparing for incident situations and responding to catastrophic events.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$6,257,205
Total Sources (Incl. Reimb.)	\$6,238,896
Use of/ (Contribution to) Fund Balance	\$18,309
Total Staff	0

### 2018-19 ADOPTED BUDGET



## ANALYSIS OF 2018-19 ADOPTED BUDGET

GROUP: County Fire  
DEPARTMENT: San Bernardino County Fire Protection District  
FUND: Cal OES Grant Programs

BUDGET UNIT: 108 2428  
FUNCTION: Public Protection  
ACTIVITY: Fire Protection

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	(A) <u>2017-18</u>	<u>2017-18</u>	(B) <u>2018-19</u>	(B-A)
	Actual	Actual	Actual	Final Budget	Actual	Adopted Budget	Change From Prior Year Final Budget
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	1,506,927	1,232,457	676,806	4,753,882	2,170,706	4,817,060	63,178
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	1,506,927	1,232,457	676,806	4,753,882	2,170,706	4,817,060	63,178
Reimbursements	0	0	0	0	(3,080)	0	0
Total Appropriation	1,506,927	1,232,457	676,806	4,753,882	2,167,626	4,817,060	63,178
Operating Transfers Out	717,990	583,090	550,198	870,890	344,447	1,440,145	569,255
Total Requirements	2,224,917	1,815,547	1,227,004	5,624,772	2,512,073	6,257,205	632,433
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	2,280,496	1,827,529	1,442,664	5,624,772	2,305,667	6,237,746	612,974
Fee/Rate	990	0	0	0	0	0	0
Other Revenue	1,296	(911)	1,993	1,697	1,929	1,150	(547)
Total Revenue	2,282,782	1,826,618	1,444,657	5,626,469	2,307,596	6,238,896	612,427
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	2,282,782	1,826,618	1,444,657	5,626,469	2,307,596	6,238,896	612,427
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(57,865)	(11,071)	(217,653)	(1,697)	204,477	18,309	20,006
Available Reserves				338,735		114,252	(224,483)
Total Fund Balance				337,038		132,561	(204,477)
Budgeted Staffing*	0	0	0	0	0	0	0

\*Data represents final budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2018-19 ADOPTED BUDGET

Requirements of \$6.3 million represent transfers to other County Fire budget units, sub-recipient cities/towns, and various participating County entities (Sheriff/Coroner/Public Administrator, Department of Public Health, Inland Counties Emergency Medical Agency, Probation) for reimbursement of HSGP and EMPG eligible costs.

Sources of \$6.2 million represent Federal grant funding from FEMA, through CalOES, for the HSGP and EMPG grants.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements and Sources are increasing by \$632,433 and \$612,427, respectively. These changes are primarily due to the carry-over of 2017 HSGP funds from prior year.

## ANALYSIS OF FUND BALANCE

There is a small budgeted Use of Fund Balance of \$18,309 to reimburse other agencies for grant-related expenses.

## STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit.



## San Bernardino County Fire Protection District Set-Asides for 2018-19

Description	Fund	Requirements	Sources	Fund Balance		
				Use of / (Contribution to) Fund Balance	Available Reserves	Total Fund Balance
Termination Benefits	2414	0	467,995	(467,995)	7,678,528	7,210,533
Future Administration Building	3146	8,500,000	0	8,500,000	0	8,500,000
General	2412	738,311	1,184,965	(446,654)	8,291,094	7,844,440
Mountain Regional Service Zone	2450	1,257,440	16,484	1,240,956	159,537	1,400,493
North Desert Regional Service Zone	2444	558,860	35,014	523,846	2,751,066 *	3,274,912
South Desert Regional Service Zone	2456	66,500	2,800	63,700	221,362	285,062
Valley Regional Service Zone	2436	3,543,343	3,510,000	33,343	662,155	695,498
Hazmat:						
General	2420	1,147,311	71,350	1,075,961	2,617,333	3,693,294
CUPA Statewide Penalties	2422	301,273	33,849	267,424	1,846,334	2,113,758
CUPA Admin Penalties	2423	0	255	(255)	25,474	25,219
Statewide Tank Penalties	2424	0	6,407	(6,407)	524,284	517,877
<b>Total Set-Asides</b>		<b>16,113,038</b>	<b>5,329,119</b>	<b>10,783,919</b>	<b>24,777,167</b>	<b>35,561,086</b>

Set-Asides are available to fund specific capital projects (including County Fire's new administration building), purchase of new/replacement vehicles and equipment, future capital needs, costs incurred for employee termination benefits, and other one-time uses.

Included in the \$2.8 million of available reserves for the North Desert Regional Service Zone is \$2.0 million received from various solar companies specifically earmarked for County Fire capital costs resulting from development of solar projects in this regional service zone.





SAN BERNARDINO  
COUNTY

# CAPITAL IMPROVEMENT PROGRAM



**CAPITAL IMPROVEMENT PROGRAM  
SUMMARY**

<b>PROJECTS ADMINISTERED BY</b>	<b>Page #</b>	<b>Discretionary</b>		<b>Total</b>
		<b>General Funding</b>	<b>Other Funding</b>	
<b><u>REAL ESTATE SERVICES DEPARTMENT - PROJECT MANAGEMENT DIVISION</u></b>	692			
NEW PROJECTS		50,955,766	44,173,146	95,128,912
CARRYOVER PROJECTS		198,639,456	147,990,424	346,629,880
TOTAL PROJECTS ADMINISTERED BY PROJECT MANAGEMENT DIVISION		<u>249,595,222</u>	<u>192,163,570</u>	<u>441,758,792</u>
<b><u>DEPARTMENT OF PUBLIC WORKS</u></b>	732			
TRANSPORTATION				
NEW PROJECTS		-	-	-
CARRYOVER BALANCES		11,773,552	55,584,311	67,357,863
TOTAL PROJECTS ADMINISTERED BY TRANSPORTATION		<u>11,773,552</u>	<u>55,584,311</u>	<u>67,357,863</u>
SOLID WASTE MANAGEMENT	736			
NEW PROJECTS		-	3,700,000	3,700,000
CARRYOVER PROJECTS		-	53,724,480	53,724,480
TOTAL PROJECTS ADMINISTERED BY SOLID WASTE MANAGEMENT		<u>-</u>	<u>57,424,480</u>	<u>57,424,480</u>
TOTAL PROJECTS ADMINISTERED BY DEPARTMENT OF PUBLIC WORKS		<u>11,773,552</u>	<u>113,008,791</u>	<u>124,782,343</u>
<b><u>COUNTY FIRE</u></b>	738			
NEW PROJECTS		-	1,704,101	1,704,101
CARRYOVER BALANCES		-	-	-
TOTAL PROJECTS ADMINISTERED BY COUNTY FIRE		<u>-</u>	<u>1,704,101</u>	<u>1,704,101</u>
<b>TOTAL 2018-19 CAPITAL IMPROVEMENT PROGRAM BUDGET</b>		<u><u>261,368,774</u></u>	<u><u>306,876,462</u></u>	<u><u>568,245,236</u></u>

Note: The schedule above does not include Operating Transfers Out or Reimbursements. Instead this schedule represents total budgeted project costs.



## CAPITAL IMPROVEMENT PROGRAM

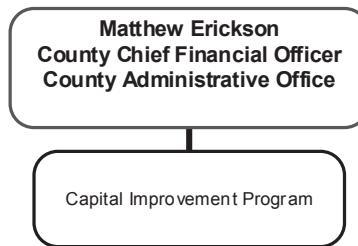
Matthew Erickson

### DEPARTMENT MISSION STATEMENT

*The Capital Improvement Program receives and evaluates capital expenditure requests, recommends priorities for the acquisition or improvement of land, facilities and infrastructure, oversees and monitors major capital projects, and guides growth and change of County facilities and infrastructure by anticipating future needs.*



### ORGANIZATIONAL CHART



### 2018-19 SUMMARY OF BUDGET UNITS

Funding for capital projects is included in the Real Estate Services Department - Project Management Division Capital Improvement Program (CIP) funds, and specific Arrowhead Regional Medical Center, Airports, Regional Parks, Transportation, Solid Waste Management and San Bernardino County Fire Protection District (County Fire) CIP funds.





## DESCRIPTION OF MAJOR SERVICES

The Capital Improvement Program (CIP) is an internal planning tool administered by the County Administrative Office (CAO) to provide the Board of Supervisors (Board) with information to assist in the decision-making process for the allocation of limited resources to capital projects. The CIP provides for the acquisition, construction, reconstruction, initial fixtures and equipment, renovation, rehabilitation or replacement of facilities or equipment with a life expectancy of at least five years and capital costs in excess of \$5,000. The program:

- Receives and evaluates requests to lease or expand leased space or to vacate, occupy, alter, remodel or construct County-owned space, land, or facilities.
- Recommends priorities for capital projects based on criteria in the Capital Budget Policy for government facilities, Regional Parks, Airports, Transportation, Solid Waste and County Fire facilities.
- Prepares the annual CIP budget, monitors and directs implementation of approved projects through the Real Estate Services Department – Leasing and Acquisition Division (RES-LAD) and Project Management Division (RES-PMD), Airports, Regional Parks, and Public Works, as well as the Fire Protection District.
- Provides direct oversight for major capital projects.
- Develops and implements facility standards and maintains land and building inventories.
- Performs long-range planning to:
  - Link department capital and operational budget plans to Countywide strategic plans
  - Conduct physical condition assessments through periodic surveys of facilities to identify major, large-scale projects to repair and rehabilitate County assets.
  - Identify opportunities for energy efficiencies, life-cycle increases, and maintenance operating cost reductions.
  - Identify future space and infrastructure needs of the County.
  - Develop formal estimates of costs and seek adequate project funding.
  - Identify opportunities for public-private partnerships for the development of County facilities.

## BUDGET HISTORY

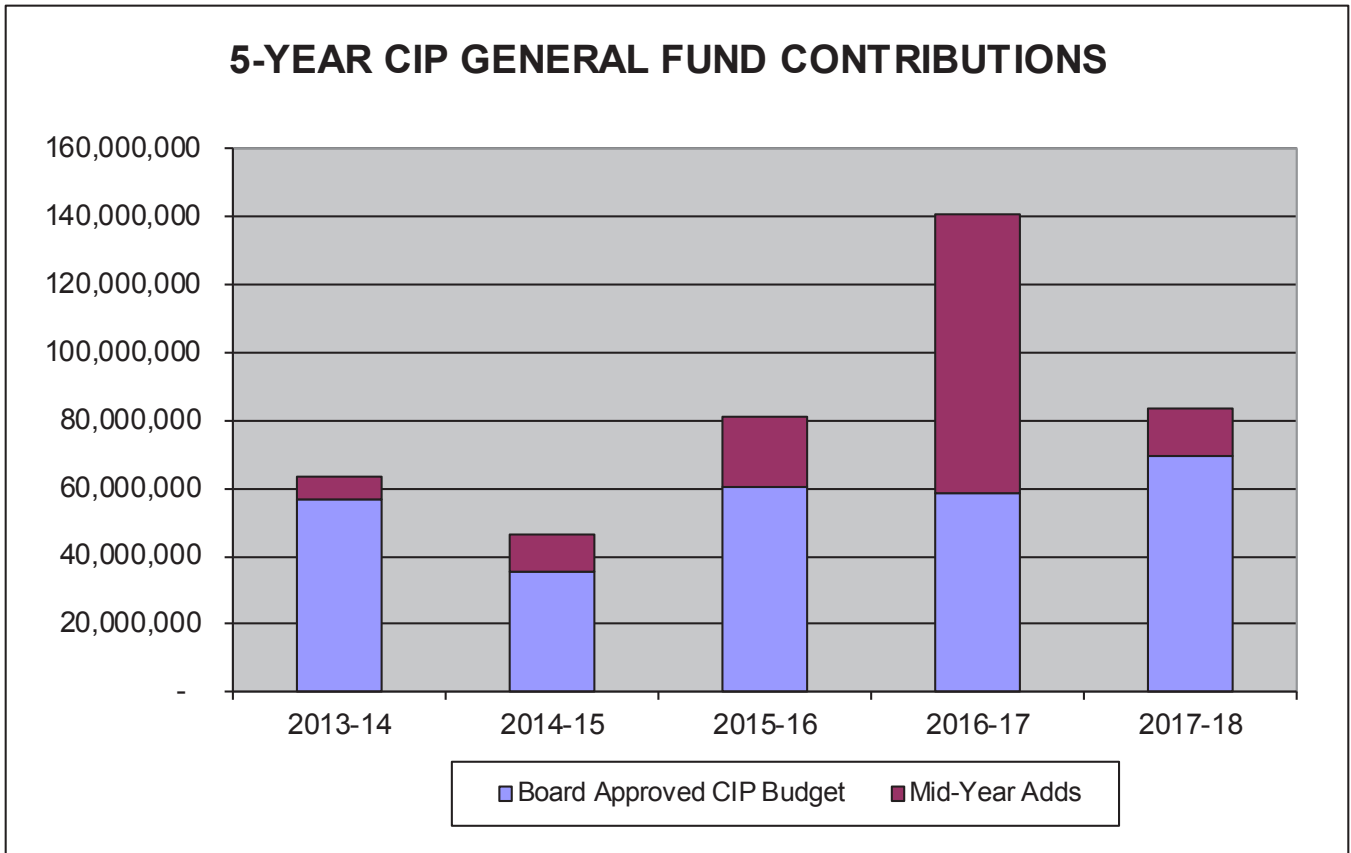
The CIP is funded by a number of sources, including the County General Fund and various other funding sources:

- Discretionary General Funding: Funded from County General Fund discretionary dollars provided to CIP for general fund projects.
- Other Funding: The underlying funding source is from a department using a funding source over which the Board has discretion (such as realignment, fines and forfeitures, special revenue, or internal service funds such as Risk Management and Fleet Management), or is from a dedicated source for a specified purpose (such as grants, Inmate Welfare Fund, enterprise funds, Courts, Library, fees, dedicated gas and sales tax, and state and federal aid).

The County's CIP includes construction, rehabilitation, and repair projects for numerous facilities and structures. Solid Waste Management and Transportation Division (road) projects are administered by the Department of Public Works (DPW). RES-PMD administers projects for all others, including Arrowhead Regional Medical Center (ARMC), Airports, Regional Parks, general fund departments, and Community Development and Housing (CDH).



The amount of Discretionary General Funding (Net County Cost) for CIP varies annually based on available one-time funding. The following chart demonstrates the Board’s commitment in recent years to fund major capital projects and to address deferred maintenance projects for County buildings and infrastructure. General fund contributions to CIP over the past five years total **\$415.6 million**. Contributions have averaged approximately \$83.1 million per year.



### IMPACT OF CAPITAL IMPROVEMENT PROJECTS ON OPERATING BUDGETS

The County has a separate capital budget policy. This policy directs that project proposals should indicate the project’s impact on the operating budget, including, but not limited to, long-term maintenance and operational costs necessary to support the facility. The plan for funding projected staffing, operation and maintenance, and utility costs must be identified as part of the approval process for each capital project.

Operational impacts resulting from new construction, major remodels, and expansion projects, such as operating expenses and new staffing costs, are summarized in the discussion of the individual new and carryover projects that follow.

Operating expenses such as maintenance, grounds, custodial and utility costs are budgeted in the Real Estate Services Department – Facilities Management and Utilities budgets. County departments reimburse these costs quarterly or through the Countywide Cost Allocation Plan. New staffing and other operational costs incurred as a result of new construction, expansions or major remodels are budgeted in the individual County department budgets.



## 2018-19 ADOPTED BUDGET

In August 2017, County departments were requested to provide a five-year projection of their capital requirements. The 2018-2023 5-Year Capital Improvement Program Plan was completed in March 2018. That document included information on Major Capital Improvements that are currently in progress, and projects proposed by County departments and Board Governed Special Districts to commence within the next five years. It is intended to be a tool for management and the Board to prioritize capital needs, develop funding plans, and stay informed about the progress of multi-year projects.

On December 21, 2017, County departments were requested to submit CIP requests for projects to commence in 2018-19. The CAO received 75 requests from 19 departments with an estimated total project cost of \$94.7 million. Departments submitting more than one CIP request prioritized their requests. CIP requests were also submitted by RES-PMD and Real Estate Services - Facilities Management Division for Maintenance and Non-Major CIP projects.

The CIP budget includes a base budget allocation for Maintenance and Non-Major CIP projects. The base budget allocation for Maintenance and Non-Major CIP projects was \$12.0 million for 2017-18. For 2018-19, the base budget allocation for CIP remains the same. This funding level will allow the County to continue to invest in County building assets at an acceptable level. The following are funded from the base budget allocation of **\$12.0 million** for 2018-19:

### MAINTENANCE AND NON-MAJOR CIP PROJECTS

- Deferred Maintenance \$3.3 million**
  - County Buildings Acquisition and Retrofit Project – This funding in the amount of \$2.5 million will address minor deferred maintenance projects to buildings primarily in the County Government Center Campus.
  - Countywide Conference Room Program – This program in the amount of \$100,000 will address deferred maintenance projects for County conference rooms.
  - Minor CIP Program – This program will address minor deferred or unscheduled maintenance projects for County facilities. Four projects in the total amount of \$710,925 are funded in 2018-19: RED003-Museum Sump Pump Investigation (\$15,000); YER045-Calico Pizza Garden Repair (\$460,000); SAB031-5<sup>th</sup> Floor Patio Doors/Windows (\$200,000); and RAN033-Courthouse Plumbing Investigation (\$35,925).
  
- Heating, Ventilation and Air Conditioning (HVAC) \$4.1 million**
  - HVAC Upgrades/Maintenance/Replacement Program - Ten HVAC projects and an amount that remains unprogrammed totaling \$4,120,085 are planned for 2018-19: TRO001-Sheriff HVAC Replacement (\$300,000); NEE002-Courthouse/Sheriff AC Replacement (\$177,000); SAB170-CJH Admin #5 Duct Cleaning (\$100,000); RED003-Museum Humidification/Dehumidification (\$300,000); RAN004-WVJDC Replacement of 38 AC Units (\$250,000); FON010-Courthouse Cooling Tower (\$29,938); COL010-Sheriff NARCO Air Balance (\$50,000); SAB001-Hall of Records Air Handler Replacement (\$2,500,000); RAN001-Courthouse Cooling Tower (\$40,488); Countywide Building Controls (\$305,000); and unprogrammed (\$67,659).
  
- Infrastructure \$0.4 million**
  - Site Infrastructure Program - Two projects in the total amount of \$419,000 will improve site infrastructure: BAR006-Public Health Retaining Wall Replacement (\$35,000); and RED003-Museum Beautification (\$384,000).



- Building System Improvements \$0.4 million**

  - Countywide Elevator Modernization Program – One project in the amount of \$200,000 is funded to refurbish the SAB007 Central Detention Center Female Freight Elevator.
  - Boiler Replacement Program – Two projects in the total amount of \$205,260 are funded, SAB030-Central Plant Cleaver Brooks Boiler (\$15,260) and SAB156-303 Building Boiler (\$190,000) projects.
  
- Health/Safety/Americans with Disabilities Act (ADA) \$0.7 million**

  - Americans with Disabilities Act (ADA) Program – This program will make ADA improvements to County facilities in the total amount of \$497,000. Two projects are planned to address ADA issues: RED-Museum 2<sup>nd</sup> Floor Handrail and Ramp (\$332,000); and WRI502-Library Restroom Upgrade (\$165,000).
  - Fire/Life Safety Program – Three projects in the total amount of \$214,628 will improve fire/life safety: SAB606-268 Hospitality FLS System (\$120,000); JOS001-Courthouse Sprinklers (\$49,628); and RAN003-8575 Haven Clean Agent Repair (\$45,000).
  
- Paving \$1.6 million**

  - Pavement Management Program – Three paving projects in the total amount of \$1,601,000 are planned to be funded from the Pavement Management Program for 2018-19: SAB006-General Services Parking Lot Rehabilitation (\$1,501,000); LUC001-Library Parking Lot Rehabilitation (\$50,000); and 29P001-Library Driveway (\$50,000).
  
- Exterior Renovations \$0.4 million**

  - Exterior Renovation Program - This program will make various improvements to renovate building exterior areas in the total amount of \$392,652. Five projects are funded for 2018-19: SAB156-Civic Center Parking Structure Inverter (\$25,000); RIA002-Sheriff's Dispatch Gutters (\$35,000); RAN001-Courthouse Grout at Entry (\$12,652); PHE028-Library Wall Repair (\$45,000); and Gilbert Campus Way Finding Signage (\$275,000).
  
- Interior Renovations/Remodels \$0.2 million**

  - Interior Renovation Program – One project in the amount of \$145,000 is funded to renovate: SAB031-3<sup>rd</sup> Floor Breakroom/Quiet Room.
  
- Roofing \$0.9 million**

  - Roofing Repairs/Replacement Program – Four roofing projects in the total amount of \$849,450 are funded for 2018-19: NEE002-Courthouse/Sheriff Roof Replacement (\$249,450); RAN001-Courthouse Leaks (\$35,000); RAN001-Courthouse Roof Drain (\$15,000), and TRO001-Sheriff Roof Replacement (\$550,000).
  
- Energy Program \$0.0 million**

  - Energy Projects Program - One project in the amount of \$45,000 is funded for 2018-19: SAB035-157-175 Electric Pan Grounding.

The 2018-19 new projects will extend the useful life of facilities, remove potential hazards and reduce liability, and decrease operating expenses in some cases. As a result of the reorganization of the Real Estate Services Department – Facilities Management Division in 2017-18, a considerable number of additional projects were identified, which resulted in a decrease in the amount of funding that is unprogrammed for 2018-19.



In addition to the base budget above of \$12.0 million funded with ongoing Discretionary General Funding, additional ongoing Discretionary General Funding of \$8.3 million for the 800 Megahertz (MHz) Upgrade Project and additional one-time Discretionary General Funding of \$30.7 million is funded for the following projects:

## MAJOR CIP PROJECTS

- **Construction/Major CIP Projects** **\$39.0 million**
  - 800 MHz Upgrade Project – This project will address the upgrade of the aging 800 Megahertz (MHz) digital radio system countywide. For 2018-19, an \$8,255,765 contribution of ongoing Discretionary General Funding will bring the total funded to date to \$158.2 million.
  - ARMC Parking Structure Project – This project in the amount of \$26.1 million will provide for the construction of a new parking structure located at 400 N. Pepper Avenue in Colton. Funding consists of one-time Discretionary General Funding from the County General Fund Reserves previously designated for the ARMC jail ward in the amount of \$19.0 million and \$7.1 million from the ARMC Enterprise Fund.
  - Chino Airport Groundwater Remedial Project – This project provides investigation, technical assistance, stakeholder approval, design, and procurement of the final Groundwater Remediation System at the Chino Airport located at 7000 Merrill Avenue in Chino. For 2018-19, a \$10.0 million contribution of one-time Discretionary General Funding will bring the total funded to date to \$15.0 million.
  - Devore Animal Shelter Repair/Maintenance – This project in the amount of \$1.0 million, funded by one-time Discretionary General Funding, will cover the anticipated maintenance costs for two years (\$500,000/year) at the Devore Animal Shelter located at 19777 Shelter Way in San Bernardino, while the location, design, and construction of a new animal shelter facility is underway.
  - District Attorney Rancho Courthouse ADA Restroom – This project in the amount of \$700,000, funded by one-time Discretionary General Funding, will make Americans with Disabilities (ADA) improvements to the 2<sup>nd</sup> floor District Attorney exclusive-use restroom in the Rancho Courthouse located at 8303 Haven Avenue in Rancho Cucamonga.

In addition to the Discretionary General Funding projects identified above in the total amount of **\$51.0 million** (which includes \$12.0 million for maintenance and non-major CIP projects and \$39.0 million for major CIP projects), other new projects are funded from other sources in the total amount of **\$44.1 million**, including department funded projects, for a total of **\$95.1 million** in new project funding administered by RES-PMD. The Department of Public Works (DPW) will administer various new Solid Waste Management projects in the amount of **\$3.7 million** utilizing other funding sources; there are no new Transportation projects in 2018-19. In addition, County Fire will manage smaller CIP projects with total departmental funding of **\$1.7 million** with oversight and inspection provided by RES-PMD as needed. In 2018-19, the total budget for new CIP projects is **\$100.5 million**.



The following pie chart demonstrates what percentage of all new projects are funded by Discretionary General Funding and by other funding sources in the Capital Improvement Program for 2018-19:

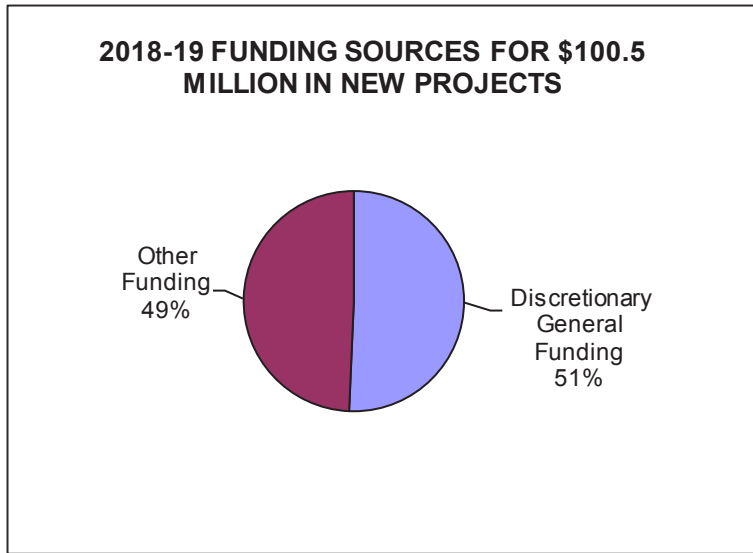


Table 1 provides a summary of all new CIP projects for 2018-19.

**Table 1**

SUMMARY OF 2018-19 NEW CIP PROJECTS			
	Discretionary General Funding	Other Funding	Total New Projects
<b>NEW PROJECTS ADMINISTERED BY RES-PMD:</b>			
RES-PMD Capital Fund (Fund CJP)	31,955,766	29,213,951	61,169,717
ARMC Capital Fund (Fund CJE)	19,000,000	14,959,195	33,959,195
<b>Total New Projects Administered by RES-PMD</b>	<b>50,955,766</b>	<b>44,173,146</b>	<b>95,128,912</b>
<b>NEW PROJECTS ADMINISTERED BY DPW:</b>			
Transportation New Projects (Various Funds)	-	-	-
Solid Waste Management New Projects (Various Funds)	-	3,700,000	3,700,000
<b>Total New Projects Administered by DPW</b>	<b>-</b>	<b>3,700,000</b>	<b>3,700,000</b>
<b>NEW PROJECTS ADMINISTERED BY COUNTY FIRE:</b>			
County Fire (Various Funds)	-	1,704,101	1,704,101
<b>TOTAL NEW CIP PROJECTS</b>	<b>50,955,766</b>	<b>49,577,247</b>	<b>100,533,013</b>

**REVIEW OF CARRYOVER PROJECTS**

Large capital projects often span more than one fiscal year and project balances are carried over annually until project completion. Carryover projects administered by RES-PMD have carryover balances of \$346.6 million (excluding Reimbursements and Operating Transfers Out). Carryover projects administered by the Department of Public Works have projected carryover balances of \$121.8 million. Table 2 provides a summary of all Carryover Projects.



**Table 2**

SUMMARY OF 2018-19 CARRYOVER BALANCES			
	Discretionary General Funding	Other Funding	Carryover Balance
<b>CARRYOVER PROJECTS ADMINISTERED BY RES-PMD:</b>			
RES-PMD Capital Fund (Fund CJP)	195,165,387	121,428,552	316,593,939
RES-PMD Capital Fund (Fund CJV)	890,825	8,504	899,329
ARMC Capital Fund (Fund CJE)	2,583,244	26,553,368	29,136,612
<b>Total RES-PMD Carryover Projects</b>	<b>198,639,456</b>	<b>147,990,424</b>	<b>346,629,880</b>
<b>CARRYOVER PROJECTS ADMINISTERED BY DPW:</b>			
Transportation Carryover Projects (Various Funds)	11,773,552	55,584,311	67,357,863
Solid Waste Mgmt Carryover Projects (Various Funds)	-	53,724,480	53,724,480
<b>Total DPW Carryover Projects</b>	<b>11,773,552</b>	<b>109,308,791</b>	<b>121,082,343</b>
<b>CARRYOVER PROJECTS ADMINISTERED BY COUNTY FIRE:</b>			
County Fire (Various Funds)	-	-	-
<b>TOTAL CARRYOVER PROJECTS</b>	<b>210,413,008</b>	<b>257,299,215</b>	<b>467,712,223</b>

Following is a status of the large carryover construction projects administered by RES-PMD:

Project	Total Project Cost	Carryover Balance
<p><b>800 MHz Upgrade Project</b></p> <p>In 2011-12, the Board approved an annual set aside to fund an 800 MHz digital radio system upgrade for public safety. The total estimated project cost is \$158.2 million. \$137.6 million has been funded in prior years, a \$3.8 million rebate was received from Sprint for equipment purchases, and \$8.5 million of one-time funding was transferred from the Fire Consolidated Headquarters Complex Acquisition Project and \$8.3 million of ongoing funding is funded for 2018-19, bringing the total funded to date to \$158.2 million.</p> <p>In December 2013, the Board approved an amendment to Motorola’s agreement and an agreement with Aviat Networks for equipment services to upgrade the Public Safety Radio System and Microwave Network. The upgrade project is being implemented in six phases over seven years. The project is in the sixth year with completion planned for December 2020. 52% of the existing radio sites have been converted to digital operation and 64% of the microwave transport interlinks have been installed and are operational. Approximately \$96.1 million has been expended or encumbered to date. During 2018-19, the top priorities of the project continue to center on construction and implementation of new radio equipment buildings and towers in strategic locations to enhance signal coverage, and the continued installation of upgraded microwave radio equipment to link dispatch centers with public safety agencies and responders throughout the County. Work continues to convert the existing fleet of mobile and portable radios, preparing them to support full digital operation. 91% of the fleet conversion work has been completed at this time.</p>	<b>\$158.2 million</b>	<b>\$53.9 million*</b>

\*Includes all “project” numbers listed in Exhibit A.



Project	Total Project Cost	Carryover Balance
<p><b>800 MHz Upgrade Project (Continued)</b>  <b>Operational Impact:</b> There are no additional staffing costs associated with this project. Ongoing lease and operations and maintenance costs for additional radio communication sites will be determined as the project progresses. Information Services Department Telecommunications budget (IAM ISD) costs are funded by Board approved Internal Service Fund rates and charged to internal and external public safety radio system users.</p>		
<p><b>County Buildings Acquisition and Retrofit Project</b>  In 2011-12, the Board allocated one-time Discretionary General Funding of \$30.0 million to acquire office space, complete tenant improvements to existing buildings, and seismically retrofit and modernize certain existing buildings in San Bernardino. Since that time, additional funding has been allocated to this project bringing total funding to \$163.9 million (\$121.7 million of Discretionary General Funding; \$15.6 million from Probation AB 109 fund balance and \$6.0 million from SB678 fund balance for the 157 Building Seismic and Remodel Project located at 157 W. 5<sup>th</sup> Street in San Bernardino; \$20.0 million from Public Works to construct a new building; and \$720,000 from the District Attorney budget for the 303 W. 3<sup>rd</sup> Street building).</p> <p>In 2018-19, additional funding in the total amount of \$6.5 million, consist of \$2.5 million of Discretionary General Funding (Net County Cost) from the CIP base budget funding and \$4.0 million from Probation AB 109 fund balance. This brings the total funding to date to \$170.4 million. Approximately \$62.4 million has been expended or encumbered.</p> <p>Accomplishments include: The remodel of the 303 Building located at 303 W. 3<sup>rd</sup> Street in San Bernardino for the consolidation of District Attorney staff; the acquisition and remodel of the 268 Building located at 268 W. Hospitality Lane in San Bernardino for the consolidation of Auditor-Controller/Treasurer/Tax Collector staff; the acquisition of land for the Hospitality Campus and Phase I and Phase II improvements to add 193 parking spaces; completion of Phase 1a of the County Government Center Campus Improvements in downtown San Bernardino; and the acquisition of three office buildings, consisting of a total of 163,270 square feet (one in Victorville and two in San Bernardino).</p> <p>Activities currently in process include: Remodel of the 222 Building located at 222 W. Hospitality Lane in San Bernardino for the consolidation of Assessor-Recorder-Clerk staff and relocation of Special Districts and Veterans Affairs from the 157 Building located at 157 W. 5<sup>th</sup> Street in San Bernardino; County Government Center Phase 1b Campus Improvements including new streets, landscape, hardscape, parking, lighting and signage;</p>	<p><b>\$210.5 million</b></p>	<p><b>\$101.5 million*</b></p>

\*Includes all "project" numbers listed in Exhibit A.





Project	Total Project Cost	Carryover Balance
<p><b>County Buildings Acquisition and Retrofit Project (Continued)</b>                      building assessments and space programming for the 157 Building for consolidation of Probation staff; design-build request for proposal's for the 323 Court Street Building Remodel Project for consolidation of Public Defender staff which includes a new parking structure; and space programming for Public Works to construct a replacement building for the 825 E. 3<sup>rd</sup> Street building in San Bernardino. The County Fire Relocation/Consolidation (Administration Building) and the Valley Dispatch Center were moved out of this project to be stand-alone projects.</p> <p>The current estimated total cost of the County Buildings Acquisition and Retrofit Project is \$210.5 million. After allocating \$6.5 million to this project in 2018-19, \$40.1 million remains unfunded. It is anticipated that the sale of surplus properties will be available to complete the funding for the project and replace a portion of the Discretionary General Funding.</p> <p><b>Operational Impact:</b> The acquisition of approximately 163,270 square feet of additional office space resulted in increased annual operating costs of approximately \$866,000, offset by projected annual lease savings of \$831,700 and annual lease revenue of \$513,000. There are no other operational or staffing costs associated with this project.</p>		
<p><b>Crisis Residential Treatment Facilities and Crisis Stabilization Units</b>                      Real Estate Services Department – Leasing and Acquisition and Project Management Divisions have worked collectively with the Department of Behavioral Health to acquire land and construct six facilities [four Crisis Residential Treatment (CRT) facilities and two Crisis Stabilization Units (CSU)] throughout the County. The CRT's provide crisis residential treatment services to individuals diagnosed with health and/or co-occurring substance use disorders. The CSU's provide urgent mental health services 24/7 to severely mentally ill individuals in need of immediate access to crisis mental health services. The first CRT facility constructed on County-owned property at 720 E. Gilbert Street in San Bernardino completed construction in April 2017. Land has been acquired and construction is underway for four other sites: 15276 San Bernardino Avenue in Fontana (CRT); 14677 Merrill Avenue in Fontana (CSU); 60805 29 Palms Highway in Joshua Tree (CRT); and 16552 Sunhill Drive in Victorville (CRT). Another CSU is under construction on County-owned property located at 1491 N. Windsor Drive in San Bernardino. Construction is expected to be completed on all sites by June 2018. The project budgets total \$42.2 million and are funded by \$21.8 million from California Health Facilities Financing Authority grants and \$20.4 million from Mental Health Services Act (MHSA) funds.</p> <p><b>Operational Impact:</b> Annual operating expenses for each CRT and CSU is estimated to be approximately \$62,000 (\$5.60 per square foot). The facilities will be operated by contract providers who will pay utility costs. The annual contract amounts are \$2.5 million for each CRT and \$5.4 million for each CSU. Ongoing costs will be funded by Mental Health Services Act (MHSA) funds.</p>	<p><b>\$42.2 million</b></p>	<p><b>\$1.1 million</b></p>



Project	Total Project Cost	Carryover Balance
<p><b>Valley Dispatch Center, County Fire Relocation/Consolidation (Administration Building), and County Fire Relocation/Consolidation (Hazmat Warehouse) Campus Improvements Project</b></p> <p>In 2015-16, the Board approved an allocation of \$200,000 for an update to the needs assessment to relocate the Valley Dispatch Center from 1743 Miro Way in Rialto to consolidate Sheriff's 9-1-1 dispatch, Office of Emergency Services, Information Services Radio Management and CONFIRE. The County-owned property located at the southeast corner of Rialto Avenue and Lena Road in San Bernardino was determined to be the best site for a new dispatch center. Since that time, the Board has approved an additional \$2.6 million of Discretionary General Funding for the project and set aside \$39.0 million in General Fund Reserves for the project. In 2017-18 \$2.2 million of the General Fund Reserves was used leaving a balance of \$36.8 million in General Fund Reserves set aside for the project. The total estimated cost of the Valley Dispatch Center is \$83.4 million of which \$41.8 million is currently funded.</p> <p>County Fire also had requirements to consolidate County Fire headquarters and central services in one location and the site was determined to be large enough to accommodate County Fire's requirements as well. In the 2016-17 First Quarter Budget Report – Maintenance and Capital Improvement Program, the Board approved \$17.64 million in Discretionary General Funding, which included \$9.52 million transferred from a cancelled project, to be allocated to the County Fire Relocation/Consolidation (Administration Building) project. \$8.5 million set aside in County Fire Reserves will be moved to the project when needed to partially fund the County Fire Administration building portion of the project in the amount of \$26.1 million. Construction is expected to be completed in 2020-21.</p> <p>In addition, a future warehouse building is proposed to be constructed on the site for County Fire Household Hazardous Materials (Hazmat). The Board has approved an allocation of \$2.0 million to date for the Hazmat warehouse funded from Household Hazardous Waste Fund Balance. The estimated total cost of the Hazmat Warehouse is \$27.6 million.</p> <p>Priorities for 2018-19 include master planning of the site and infrastructure and design of the County Fire Admin building.</p> <p><b>Operational Impact:</b> Estimated annual facility maintenance and utility costs are as follows: Valley Dispatch Center - \$430,800 (\$6.12 per square foot); County Fire Relocation/Consolidation (Administration Building) - \$302,000 (\$5.95 per square foot) offset by lease cost savings of approximately \$300,000 per year; and County Fire Relocation/Consolidation (Hazmat Warehouse) - \$167,600 (\$2.32 per square foot). It is anticipated there will be no additional staffing costs associated with this project.</p>	<p><b>\$137.1 million</b></p>	<p><b>\$32.5 million</b></p>



A summary of new projects and previously approved CIP projects still in progress is provided in:

- Exhibit A – 2018-19 Capital Improvement Program Projects Administered by Real Estate Services – Project Management Division
- Exhibit B – 2018-19 Capital Improvement Program Projects Administered by Department of Public Works-Transportation
- Exhibit C – 2018-19 Capital Improvement Program Projects Administered by Department of Public Works-Solid Waste Management
- Exhibit D – 2018-19 Capital Improvement Program Projects Administered by San Bernardino County Fire Protection District (County Fire)

## **FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM PLAN**

The Five-Year CIP for Maintenance and Non-Major CIP projects is reviewed annually and revised based on current circumstances and opportunities and considers historic requirements and expenditures for capital projects. While the Five-Year CIP does not appropriate funds, it does serve as a budgeting tool to set priorities, identify needed capital projects, estimate capital requirements, and coordinate financing and timing. It identifies projects for annual funding, focuses resources in program areas, and supports the County Goals and Objectives. It also identifies project impacts on future operating budgets, including additional staffing, maintenance, and other recurring operational expenditures that require ongoing funding that must be considered in the planning and approval of new projects.

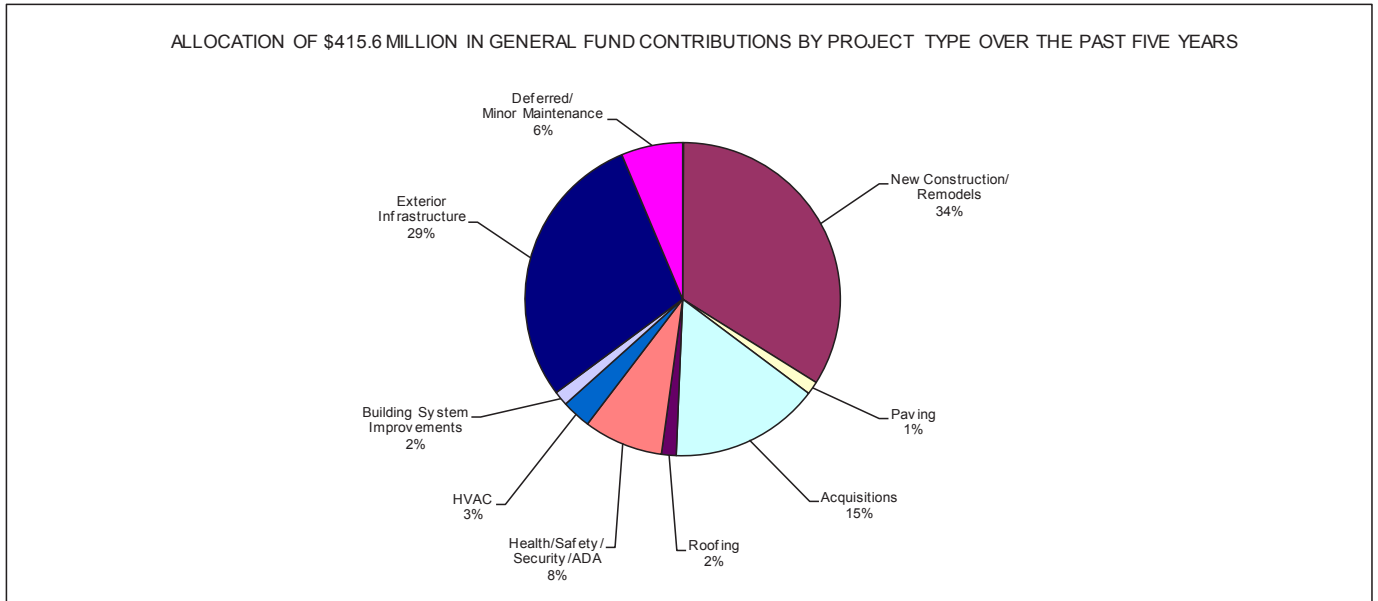
The current general fund annual allocation for Maintenance and Non-Major CIP projects is \$12.0 million and the focus is on maintenance. This funding has been programmed over the next five years and is summarized on Exhibit E – 2018-19 through 2022-23 Five-Year Capital Improvement Program and includes capital expenditures of \$60.0 million.

The Five-Year CIP for major capital projects include major infrastructure, facility or technology projects that are currently in progress, or are proposed by County departments or Special Districts to commence within the next five years. These are detailed in the County's Capital Improvement Program – 2018-2023 Plan, which is a separate document.



## THE LAST FIVE YEARS

Over the past five years, the Board of Supervisors has allocated \$415.6 million in general fund contributions for the CIP. The following chart indicates how those resources have been allocated by project type:



## CIP NEEDS ADDRESSED DURING THE LAST FIVE YEARS

- **Departmental Requirements**
  - Carpet/paint
  - Minor remodels
  - Restroom upgrades/ADA improvements
- **Building Systems**
  - Backlog of deferred maintenance
  - Moving towards emphasis on Preventative Maintenance
  - Emphasis on energy efficiency projects
- **Building Exterior/Interior Renovations**
- **Site Infrastructure**
  - Landscaping, irrigation and lighting
  - Pavement management
- **County Buildings Acquisition and Retrofit Project**
  - Allocated \$2.5 million since 2017-18 to the County Buildings Acquisition and Retrofit Project



**Exhibit D**  
**2018-19 Capital Improvement Program Projects**  
**Administered by San Bernardino County Fire Protection District (County Fire)**

Proj.	Location/ Address	Dist	Department	Project Name-Description	CIP Log #	WBSE	Fund
1	Bloomington-10176 Magnolia Avenue	5	County Fire	County Fire Station #76 - Repair and Update Electrical	N/A	N/A	2434
2	Crestline-23407 Crest Forest Drive	2	County Fire	County Fire Station #25 - Hot Edge Gutter System	N/A	N/A	2448
3	Devore-1151 Devore Road	2	County Fire	County Fire Station #2 - Landscape	N/A	N/A	2434
4	Devore-18000 Institution Road	5	County Fire	County Fire Devore Training Center Glen Helen - Bathroom Upgrade	N/A	N/A	2410
5	Devore-18000 Institution Road	5	County Fire	County Fire Devore Training Center Glen Helen - Asphalt & Seal Coat Lot	N/A	N/A	2410
6	Helendale-27089 Helendale Road	1	County Fire	County Fire Station #4 - Remodel	N/A	N/A	2442
7	Joshua Tree-6715 Park Boulevard	3	County Fire	County Fire Station #36 - Bathroom Repair #4	N/A	N/A	2454
8	Joshua Tree-6715 Park Boulevard	3	County Fire	County Fire Station #36 - Exterior Infrastructure #3	N/A	N/A	2454
9	Mentone-1300 Crafton Avenue	3	County Fire	County Fire Station #9 - Block Wall	N/A	N/A	2434
10	Mentone-1300 Crafton Avenue	3	County Fire	County Fire Station #9 - Enclose Bedrooms, Move Air Intake	N/A	N/A	2434
11	Mentone-1300 Crafton Avenue	3	County Fire	County Fire Station #9 - Exterior Improvements #35	N/A	N/A	2434
12	Mentone-1300 Crafton Avenue	3	County Fire	County Fire Station #9 - Window Replacements	N/A	N/A	2434
13	Muscoy-2852 Macy Avenue	5	County Fire	County Fire Station #75 - Interior Repairs	N/A	N/A	2434
14	San Bernardino-1201 W. 9th Street	5	County Fire	County Fire Station #222 - Exterior Improvements #29	N/A	N/A	2434
15	San Bernardino-1201 W. 9th Street	5	County Fire	County Fire Station #222 - Interior Improvements #15	N/A	N/A	2434
16	San Bernardino-1920 N. Del Rosa Ave.	3	County Fire	County Fire Station #226 - Bathroom Improvement #15	N/A	N/A	2434
17	San Bernardino-1920 N. Del Rosa Ave.	3	County Fire	County Fire Station #226 - Exterior Improvements #36	N/A	N/A	2434
18	San Bernardino-1920 N. Del Rosa Ave.	3	County Fire	County Fire Station #226 - Gutters	N/A	N/A	2434
19	San Bernardino-1920 N. Del Rosa Ave.	3	County Fire	County Fire Station #226 - Interior Improvements #21	N/A	N/A	2434
20	San Bernardino-200 E. 3rd Street	5	County Fire	County Fire Station #221 - Interior Improvements #27/#28	N/A	N/A	2434
21	San Bernardino-2641 North E Street	5	County Fire	County Fire Station #224 - BC Area Improvement #26	N/A	N/A	2434
22	San Bernardino-2641 North E Street	5	County Fire	County Fire Station #224 - Interior improvements #31	N/A	N/A	2434
23	San Bernardino-282 West 40th Street	5	County Fire	County Fire Station #227 - Asphalt	N/A	N/A	2434
24	San Bernardino-282 West 40th Street	5	County Fire	County Fire Station #227 - Bathroom Improvement #37	N/A	N/A	2434
25	San Bernardino-282 West 40th Street	5	County Fire	County Fire Station #227 - Bedroom Living Quarters Improvements #38	N/A	N/A	2434
26	San Bernardino-282 West 40th Street	5	County Fire	County Fire Station #227 - Concrete	N/A	N/A	2434
27	San Bernardino-282 West 40th Street	5	County Fire	County Fire Station #227 - Interior Improvements #39	N/A	N/A	2434
28	San Bernardino-282 West 40th Street	5	County Fire	County Fire Station #227 - Remove Popcorn and Texture Ceiling	N/A	N/A	2434
29	San Bernardino-282 West 40th Street	5	County Fire	County Fire Station #227 - Replace Flooring #17	N/A	N/A	2434
30	San Bernardino-282 West 40th Street	5	County Fire	County Fire Station #227 - Replace Stucco	N/A	N/A	2434



**Exhibit D**  
**2018-19 Capital Improvement Program Projects**  
**Administered by San Bernardino County Fire Protection District (County Fire)**

Total Project Cost	NEW PROJECTS			CARRYOVER PROJECTS			2018-19 Adopted Requirements	Proj.
	Discretionary General Funding	Other Funding	Total New Projects	Discretionary General Funding	Department/ Other Funding	Total Carryover Balances		
40,000		40,000	40,000			-	40,000	1
40,000		40,000	40,000			-	40,000	2
9,624		9,624	9,624			-	9,624	3
40,000		40,000	40,000			-	40,000	4
37,495		37,495	37,495			-	37,495	5
42,000		42,000	42,000			-	42,000	6
10,000		10,000	10,000			-	10,000	7
9,000		9,000	9,000			-	9,000	8
30,000		30,000	30,000			-	30,000	9
35,000		35,000	35,000			-	35,000	10
30,000		30,000	30,000			-	30,000	11
35,000		35,000	35,000			-	35,000	12
20,000		20,000	20,000			-	20,000	13
15,000		15,000	15,000			-	15,000	14
44,000		44,000	44,000			-	44,000	15
42,000		42,000	42,000			-	42,000	16
15,000		15,000	15,000			-	15,000	17
9,000		9,000	9,000			-	9,000	18
10,000		10,000	10,000			-	10,000	19
35,000		35,000	35,000			-	35,000	20
15,000		15,000	15,000			-	15,000	21
30,000		30,000	30,000			-	30,000	22
45,000		45,000	45,000			-	45,000	23
40,000		40,000	40,000			-	40,000	24
44,000		44,000	44,000			-	44,000	25
41,686		41,686	41,686			-	41,686	26
44,000		44,000	44,000			-	44,000	27
30,000		30,000	30,000			-	30,000	28
42,000		42,000	42,000			-	42,000	29
22,634		22,634	22,634			-	22,634	30



**Exhibit D**  
**2018-19 Capital Improvement Program Projects**  
**Administered by San Bernardino County Fire Protection District (County Fire)**

Proj.	Location/ Address	Dist	Department	Project Name-Description	CIP Log #	WBSE	Fund
31	San Bernardino-282 West 40th Street	5	County Fire	County Fire Station #227 - Reroof Station	N/A	N/A	2434
32	San Bernardino-3398 E. Highland Ave.	3	County Fire	County Fire Station #228 - Bedroom Improvement #12	N/A	N/A	2434
33	San Bernardino-3398 E. Highland Ave.	3	County Fire	County Fire Station #228 - Carpet/ Flooring	N/A	N/A	2434
34	San Bernardino-3398 E. Highland Ave.	3	County Fire	County Fire Station #228 - Exterior Improvement #22	N/A	N/A	2434
35	San Bernardino-3398 E. Highland Ave.	3	County Fire	County Fire Station #228 - Interior Replacement #16	N/A	N/A	2434
36	San Bernardino-450 Vanderbilt Drive	5	County Fire	County Fire Station #231 - Bedroom Improvement #9	N/A	N/A	2434
37	San Bernardino-450 Vanderbilt Drive	5	County Fire	County Fire Station #231 - Interior Improvements #33	N/A	N/A	2434
38	San Bernardino-6065 Palm Avenue	5	County Fire	County Fire Station #232 - Cabinets #42	N/A	N/A	2434
39	San Bernardino-6065 Palm Avenue	5	County Fire	County Fire Station #232 - Exterior Improvements #33	N/A	N/A	2434
40	San Bernardino-6065 Palm Avenue	5	County Fire	County Fire Station #232 - Interior Kitchen Improvements #13	N/A	N/A	2434
41	Twentynine Palms-6560 Adobe Road	3	County Fire	County Fire Station #44 - Exterior Infrastructure #2	N/A	N/A	2454
42	Twentynine Palms-6560 Adobe Road	3	County Fire	County Fire Station #44 - Gate/Fencing #7	N/A	N/A	2454
43	Upland-1350 N. Benson Avenue	2	County Fire	County Fire Station #163 - Bathroom Improvement	N/A	N/A	2434
44	Upland-1350 N. Benson Avenue	2	County Fire	County Fire Station #163 - Exterior Improvement #26	N/A	N/A	2434
45	Upland-1350 N. Benson Avenue	2	County Fire	County Fire Station #163 - Kitchen Improvement	N/A	N/A	2434
46	Upland-1350 N. Benson Avenue	2	County Fire	County Fire Station #163 - Landscaping	N/A	N/A	2434
47	Upland-1350 N. Benson Avenue	2	County Fire	County Fire Station #163 - Patio Cover	N/A	N/A	2434
48	Upland-1350 N. Benson Avenue	2	County Fire	County Fire Station #163 - Portable Building	N/A	N/A	2434
49	Upland-2413 N. Euclid Avenue	2	County Fire	County Fire Station #12 - Landscaping and Irrigation	N/A	N/A	2434
50	Upland-2413 N. Euclid Avenue	2	County Fire	County Fire Station #12 - Replace and Install Windows	N/A	N/A	2434
51	Upland-2413 N. Euclid Avenue	2	County Fire	County Fire Station #12 - Resurface Asphalt	N/A	N/A	2434
52	Upland-475 N. 2nd Avenue	4	County Fire	County Fire Station #161 - Apparatus Bay Lights	N/A	N/A	2434
53	Upland-475 N. 2nd Avenue	4	County Fire	County Fire Station #161 - Install Apparatus Bay Motors	N/A	N/A	2434
54	Upland-475 N. 2nd Avenue	4	County Fire	County Fire Station #161 - Interior Improvements #3	N/A	N/A	2434
55	Upland-475 N. 2nd Avenue	4	County Fire	County Fire Station #161 - Landscaping	N/A	N/A	2434
56	Upland-475 N. 2nd Avenue	4	County Fire	County Fire Station #161 - Patio Cover	N/A	N/A	2434
57	Upland-475 N. 2nd Avenue	4	County Fire	County Fire Station #161 - Rear Bay Cabinets	N/A	N/A	2434
58	Upland-475 N. 2nd Avenue	4	County Fire	County Fire Station #161 - Rear Exterior Lighting	N/A	N/A	2434
59	Upland-475 N. 2nd Avenue	4	County Fire	County Fire Station #161 - Station Signage	N/A	N/A	2434
60	Yucca Valley-58612 Aberdeen	3	County Fire	County Fire Station #42 - Exterior Improvement #6	N/A	N/A	2454
<b>TOTAL PROJECTS ADMINISTERED BY COUNTY FIRE</b>							

Note: All of the projects within Exhibit D are funded from County Fire Reserves or Fund Balance.



**Exhibit D**  
**2018-19 Capital Improvement Program Projects**  
**Administered by San Bernardino County Fire Protection District (County Fire)**

Total Project Cost	NEW PROJECTS			CARRYOVER PROJECTS			2018-19 Adopted Requirements	Proj.
	Discretionary General Funding	Other Funding	Total New Projects	Discretionary General Funding	Department/ Other Funding	Total Carryover Balances		
35,664		35,664	35,664			-	35,664	31
44,000		44,000	44,000			-	44,000	32
15,000		15,000	15,000			-	15,000	33
40,000		40,000	40,000			-	40,000	34
20,000		20,000	20,000			-	20,000	35
44,500		44,500	44,500			-	44,500	36
22,000		22,000	22,000			-	22,000	37
23,000		23,000	23,000			-	23,000	38
15,000		15,000	15,000			-	15,000	39
35,000		35,000	35,000			-	35,000	40
36,000		36,000	36,000			-	36,000	41
25,000		25,000	25,000			-	25,000	42
44,999		44,999	44,999			-	44,999	43
35,000		35,000	35,000			-	35,000	44
44,999		44,999	44,999			-	44,999	45
25,000		25,000	25,000			-	25,000	46
30,000		30,000	30,000			-	30,000	47
20,000		20,000	20,000			-	20,000	48
20,000		20,000	20,000			-	20,000	49
10,000		10,000	10,000			-	10,000	50
10,000		10,000	10,000			-	10,000	51
10,000		10,000	10,000			-	10,000	52
15,000		15,000	15,000			-	15,000	53
44,500		44,500	44,500			-	44,500	54
25,000		25,000	25,000			-	25,000	55
30,000		30,000	30,000			-	30,000	56
10,000		10,000	10,000			-	10,000	57
8,000		8,000	8,000			-	8,000	58
20,000		20,000	20,000			-	20,000	59
44,000		44,000	44,000			-	44,000	60
<b>1,704,101</b>	-	<b>1,704,101</b>	<b>1,704,101</b>	-	-	-	<b>1,704,101</b>	







# APPENDICES



## FIRE PROTECTION DISTRICT

	Fiscal Year 2016-17 Actual Amount	Fiscal Year 2017-18 Adopted Budget	Fiscal Year 2017-18 Final Budget	Fiscal Year 2018-19 Adopted Budget	Change From Prior Year Final	Percent Change From Prior Year
<b>Requirements</b>						
Staffing Expenses	137,683,152	154,810,545	157,202,301	163,642,162	6,439,861	4.10%
Operating Expenses	56,525,044	92,396,237	93,705,845	104,879,454	11,173,609	11.92%
Capital Expenditures	6,078,679	8,874,374	10,885,227	9,124,918	(1,760,309)	-16.17%
Reimbursements	(15,540,147)	(24,608,699)	(26,179,457)	(28,193,659)	(2,014,202)	7.69%
Contingencies	0	0	0	0	0	0.00%
<b>Subtotal</b>	<b>184,746,728</b>	<b>231,472,457</b>	<b>235,613,916</b>	<b>249,452,875</b>	<b>13,838,959</b>	<b>5.87%</b>
Operating Transfers Out	28,866,196	20,271,849	23,800,390	27,147,137	3,346,747	14.06%
Non-General Fund Contribution to Reserves**	0	550,884	559,242	3,647,332	3,088,090	552.19%
<b>Total</b>	<b>213,612,924</b>	<b>252,295,190</b>	<b>259,973,548</b>	<b>280,247,344</b>	<b>20,273,796</b>	<b>7.80%</b>
<b>Sources</b>						
Taxes	71,243,359	78,957,593	78,957,593	84,771,681	5,814,088	7.36%
1991 Realignment	0	0	0	0	0	0.00%
2011 Realignment	0	0	0	0	0	0.00%
State/Fed/Other Government	7,225,454	10,652,903	11,055,897	12,397,165	1,341,268	12.13%
Fee/Rate	82,987,928	89,636,092	91,742,692	94,001,068	2,258,376	2.46%
Other Revenue	2,598,696	7,339,291	7,534,059	11,707,235	4,173,176	55.39%
Operating Transfers In	49,285,402	43,418,558	47,304,099	53,257,543	5,953,444	12.59%
Use of Fund Balance***	272,085	22,290,753	23,379,208	24,112,652	733,444	3.14%
Use of Non-General Fund Reserves	0	0	0	0	0	0.00%
General Fund Allocation/Net County Cost	0	0	0	0	0	0.00%
<b>Total</b>	<b>213,612,924</b>	<b>252,295,190</b>	<b>259,973,548</b>	<b>280,247,344</b>	<b>20,273,796</b>	<b>7.80%</b>
Budgeted Staffing*	1,024	1,052	1,067	1,071	4	0.37%

\* 2016-17 Budgeted Staffing reflects the Final Budget amounts, as actuals for staffing vary throughout the year.

\*\* Non-General Fund budget units do not budget contingencies, but rather contribute any excess available sources to a specific reserve account.

\*\*\* For 2016-17, the Fund Balance budget line item represents either the actual use of fund balance (if positive amounts) or the actual increase to fund balance (if negative amounts) throughout the fiscal year.



## FIRE PROTECTION DISTRICT

### CLASSIFICATION AND POSITION COUNT

#### Fire Protection District

#### Administration

*4 Positions*

2 Deputy Fire Chief	1 Fire Agency Division Chief	1 County Fire Chief
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#### Administrative Support/PIO

*6 Positions*

1 Office Assistant III	1 CFD Public Info Officer	1 Media Specialist
1 Executive Assistant	1 Office Specialist	1 Public Service Employee

#### Budget and Fiscal Services

*31 Positions*

2 Accounting Technician	2 Administrative Supervisor I	1 Budget Officer
5 Fiscal Assistant	2 Fiscal Specialist	1 Principal Budget Officer
4 Public Service Employee	3 Staff Analyst II	1 Supervising Fiscal Specialist
2 Accounts Representative	6 Collection Officer	1 Senior Collections Officer
1 Finance Manager		

#### Human Resources

*8 Positions*

1 Administrative Supervisor I	3 Payroll Specialist	1 Public Service Employee
2 Human Resources Assistant	1 Personnel Services Supervisor	

#### Office of the Fire Marshal: Fire Prevention

*46 Positions*

4 Office Assistant II	4 Office Assistant III	16 Fire Prevention Officer
6 Fire Prevention Specialist	3 Fire Prev Officer/Arson	1 Administrative Secretary II
1 Deputy Fire Marshal	2 Fire Prevention Supv/Arson	2 Fire Prevention Spec/Arson
4 Front Counter Technician	1 Senior Plans Examiner	2 Fire Prevention Supervisor

#### Special Operations: Training/Safety/EMS

*94 Positions*

1 Office Assistant III	1 Public Service Employee	1 Staff Analyst II
1 Firefighter Paramedic	5 Captain I	7 Engineer
1 Assistant Fire Chief	1 County Fire Dept Battalion Chief	1 EMS Training Officer
30 Firefighter Trainee	1 EMS Training Supervisor	20 Fire Suppression Aide I (PSE)
4 Fire Suppression Aide II	8 Fire Suppression Aide III	3 EMS Flight Paramedic
1 Cont Wildland Program Coordinator	5 EMS Flight Nurse	3 EMS Nurse Educator

#### Support Services and Warehouse

*14 Positions*

2 Fiscal Assistant	1 Staff Analyst II	1 Maintenance Specialist
1 Fire Equipment Technician I	5 Fire Equipment Technician II	1 Service Center Supervisor
1 Fire Equipment Specialist	2 SCBA Technician	

#### Vehicle Services/Parts

*27 Positions*

1 Vehicle Services Supervisor	20 Fire Agency Mechanic	3 Lead Mechanic
2 Vehicle Parts Specialist	1 Equipment Parts Chaser	



**FIRE PROTECTION DISTRICT****CLASSIFICATION AND POSITION COUNT****Fire Protection District - Mountain Regional Service Zone****Mountain Regional Service Zone***97 Positions*

1 Office Assistant I	1 Office Assistant II	1 Office Assistant III
1 Public Service Employee	1 Staff Analyst II	18 Firefighter Paramedic
18 Captain I	19 Engineer	1 Assistant Fire Chief
7 Firefighter	3 County Fire Dept Battalion Chief	6 Firefighter Trainee
1 Administrative Captain	1 Captain	9 Ambulance Operator - EMT
9 Ambulance Operator - Paramedic		

**Fire Protection District - North Desert Regional Service Zone****North Desert Regional Service Zone***228 Positions*

1 Office Assistant I	2 Office Assistant III	2 Public Service Employee
2 Staff Analyst II	54 Firefighter Paramedic	48 Captain I
48 Engineer	2 Assistant Fire Chief	7 Firefighter
6 County Fire Dept Battalion Chief	2 Collection Officer	6 Firefighter Trainee
24 Ambulance Operator - EMT	24 Ambulance Operator - Paramedic	

**Fire Protection District - South Desert Regional Service Zone****South Desert Regional Service Zone***80 Positions*

1 Office Assistant III	1 Staff Analyst II	18 Firefighter Paramedic
18 Captain I	15 Engineer	1 Assistant Fire Chief
2 Firefighter	3 County Fire Dept Battalion Chief	3 Firefighter Trainee
9 Ambulance Operator - EMT	9 Ambulance Operator - Paramedic	

**Fire Protection District - Valley Regional Service Zone****Valley Regional Service Zone***335 Positions*

1 Office Assistant I	4 Office Assistant III	2 Public Service Employee
2 Staff Analyst II	108 Firefighter Paramedic	90 Captain I
90 Engineer	2 Assistant Fire Chief	24 Firefighter
12 County Fire Dept Battalion Chief		

**Fire Protection District - Hazardous Materials****Hazardous Materials Operations***46 Positions*

1 Administrative Supervisor I	2 Office Assistant II	3 Office Assistant III
1 Office Specialist	1 Public Service Employee	1 Staff Analyst II
2 CFD Accounts Representative	1 Administrative Secretary II	2 Administrative Secretary I
4 HM Specialist II/HM Resp Team	3 HM Specialist III	15 HM Specialist II
1 HM Specialist/HM Resp Team	3 HM Specialist IV	2 Supvg HM Specialist
1 Deputy Fire Marshal	1 HM Specialist IV/HMRT	1 Front Counter Technician
1 Fire Marshall		



## FIRE PROTECTION DISTRICT CLASSIFICATION AND POSITION COUNT

### Fire Protection District - Household Hazardous Materials

#### Household Hazardous Materials

*34 Positions*

1 Office Assistant II	1 Office Assistant III	1 HH Waste Event Coordinator
5 CFD Environmental Tech II	1 HM Specialist III	2 CFD Environmental Tech III
1 Supvgr HM Specialist	14 Household Haz Mat	6 Environmental Tech I
2 CDF Environmental Spec III		

### Fire Protection District - Office of Emergency Services

#### Budget and Fiscal Services

*3 Positions*

2 Staff Analyst II	1 Fire Equipment Technician 1	
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#### Office of Emergency Services

*18 Positions*

1 Administrative Supervisor I	3 Office Assistant III	8 County Fire Dept Emer Svcs Officer
1 Administrative Secretary II	1 Emergency Services Manager	1 Asst Emergency Svcs Manager
1 Computerized Mapping Analyst	2 County Fire Dept Sup Emer Svcs Ofcr	



State Controller Schedules  
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County of San Bernardino  
Special Districts and Other Agencies - Non Enterprise  
Obligated Fund Balances  
Fiscal Year 2019

District Name	Obligated Fund Balances June 30, 2018	Decreases or Cancellations		Increases or New		Total Obligated Fund Balances for the Budget Year
		Recommended	Adopted by the Board of Supervisors	Recommended	Adopted by the Board of Supervisors	
<b>FIRE PROTECTION AND SERVICE ZONES</b>						
<b>SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT</b>						
Committed - Available Reserves	1,145,749			315,931	3,300,760	4,446,509
Assigned - Imprest Cash	1,850					1,850
Assigned - Change Fund	155					155
<b>MOUNTAIN REGIONAL SERVICE ZONE</b>						
Committed - Available Reserves	1,070,324			848,729	1,699,493	2,769,817
Assigned - Imprest Cash	500					500
<b>NORTH DESERT REGIONAL SERVICE ZONE</b>						
Committed - Available Reserves	1,000,313			2,261,537	3,252,303	4,252,616
Assigned - Imprest Cash	850					850
Assigned - Change Fund	150					150
<b>SOUTH DESERT REGIONAL SERVICE ZONE</b>						
Committed - Available Reserves	2,078,598			1,443,388	2,084,275	4,162,873
<b>VALLEY REGIONAL SERVICE ZONE</b>						
Committed - Available Reserves	3,113,608	513,195	623,949			2,489,659
Assigned - Imprest Cash	800					800
<b>OFFICE OF EMERGENCY SERVICES</b>						
Committed - Available Reserves	269			1,119	1,020	1,289
Assigned - Imprest Cash	250					250
<b>HOUSEHOLD HAZARDOUS WASTE</b>						
Committed - Available Reserves	1,200,338			168,043	185,558	1,385,896
Assigned - Change Fund	300					300
<b>HAZARDOUS MATERIALS</b>						
Committed - Available Reserves	3,425,220		16,850	80,989		3,408,370
Assigned - Change Fund	100					100
<b>CFD 2007 STATE HMLND SCRTY GRANT</b>						
Committed - Available Reserves	338,735		224,483	372,315		114,252
<b>CFD EQUIPMENT REPLACEMENT</b>						
Committed - Available Reserves	4,148,919			1,656,176	4,142,175	8,291,094
<b>HAZMAT EQUIPMENT REPLACEMENT</b>						
Committed - Available Reserves	1,406,755			1,714,778	1,210,578	2,617,333
<b>HAZMAT (CUPA-STATEWIDE PENALTIES) GENERAL</b>						
Committed - Available Reserves	2,046,586		200,252	32,723		1,846,334
<b>HAZMAT (CUPA-ADMIN PENALTIES) GENERAL</b>						
Committed - Available Reserves	25,110			308	364	25,474
<b>HAZMAT (STATEWIDE TANK PENALTIES) GENERAL</b>						
Committed - Available Reserves	513,982			8,156	10,302	524,284
<b>MOUNTAIN RSZ EQUIPMENT REPLACEMENT</b>						
Committed - Available Reserves	135,338			22,341	24,199	159,537



State Controller Schedules  
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County of San Bernardino  
Special Districts and Other Agencies - Non Enterprise  
Obligated Fund Balances  
Fiscal Year 2019

District Name	Obligated Fund Balances June 30, 2018	Decreases or Cancellations		Increases or New		Total Obligated Fund Balances for the Budget Year
		Recommended	Adopted by the Board of Supervisors	Recommended	Adopted by the Board of Supervisors	
<b><u>FIRE PROTECTION AND SERVICE ZONES CONTINUED</u></b>						
NORTH DESERT RSZ EQUIPMENT REPLACEMENT Committed - Available Reserves	2,280,121	71,486			470,945	2,751,066
SOUTH DESERT RSZ EQUIPMENT REPLACEMENT Committed - Available Reserves	219,223				1,833 2,139	221,362
VALLEY RSZ EQUIPMENT REPLACEMENT Committed - Available Reserves	662,284	487,710	129			662,155
CFD KAISER COMM Committed - Available Reserves	18,602	51	13,065			5,537
CFD TERMINATION BENEFITS Committed - Available Reserves	6,291,430				1,245,601 1,387,098	7,678,528
CFD-1033 SPECIAL TAX SB Committed - Available Reserves	1,706				4,250 156,604	158,310
SERVICE ZONE FP-5 CITY OF NEEDLES Committed - Available Reserves	20,275				1,487 119,951	140,226
SERVICE ZONE FP-5 HELENDALE/SILVER LAKES Committed - Available Reserves	38,104				3,800 53,221	91,325
SB CITY WORKERS COMPENSATION RESERVE Committed - Available Reserves	13,985				340,604 1,079,586	1,093,571
SERVICE ZONE FP-5 CITY OF SAN BERNARDINO Committed - Available Reserves	1,354,501	1,354,501	1,150,158			204,343
SERVICE ZONE FP-5 TWENTY NINE PALMS Committed - Available Reserves	69,936				13,167 258,057	327,993
SERVICE ZONE FP-5 CITY OF UPLAND Committed - Available Reserves	0				611,841 664,971	664,971
<b>TOTAL FIRE PROTECTION AND SERVICE ZONES</b>	<b>32,624,966</b>	<b>2,426,943</b>	<b>2,228,886</b>		<b>11,149,116 20,103,599</b>	<b>50,499,679</b>
<b><u>FLOOD CONTROL DISTRICT</u></b>						
FLOOD CONTROL ADMIN - GENERAL Committed - Available Reserves	78,088,690	9,177,264			4,146,538	82,235,228
Assigned - Change Fund	325					325
<b>TOTAL FLOOD CONTROL DISTRICT</b>	<b>78,089,015</b>	<b>9,177,264</b>	<b>0</b>		<b>0 4,146,538</b>	<b>82,235,553</b>



# BOARD OF SUPERVISORS



**Robert A. Lovingood**  
CHAIRMAN  
First District Supervisor



**Janice Rutherford**  
Second District Supervisor



**James C. Ramos**  
Third District Supervisor



**Curt Hagman**  
VICE-CHAIRMAN  
Fourth District Supervisor



**Josie Gonzales**  
Fifth District Supervisor

**Gary McBride**  
Chief Executive Officer

**COUNTY ADMINISTRATIVE OFFICE**  
385 North Arrowhead Avenue, Fifth Floor  
San Bernardino, California 92415



County Administrative Office