



## San Bernardino County Fire Department

Community Safety Division  
Planning and Engineering

### Plot Plan Requirements:

- Plot Plans shall be drawn on a minimum of 8 ½" x 11" sheet
- Project address and APN (Assessors Parcel Number)
- Owner's Name, address and phone number
- Distances from all corners of structures to property lines
- Dimensions of property lines, names of streets abutting the property, and north point
- Square footage of the structure (living areas plus the garage). If there are any attached covered porches, please indicate this, along with the square footage
- If an addition, square footage of original structure as well as square footage of proposed addition
- Location of any easement, road, and/or alley (If applicable and being used for access to the property)
- Indicate on plans the driveway location, driveway width, driveway length. The driveway length will need to be measured from entrance of property to the proposed structure.
- Indicate any attached covered parking space, and/or detached structures (garages, storages, etc.). Indicate square footage of all structures on property.
- Indicate on plans if there is a gated entrance and whether it is an automatic gate. If there is no gate, then indicate on the plan.
- Distance from hydrant to main driveway must be on plans for all projects requiring flow tests. Indicate on plot plan the fire hydrant location and size of hydrant (a picture may also be submitted if size is not known). The hydrant indicated on the plot plan will be the hydrant the fire flow certification was conducted on. You may contact our office at: (909) 386-8400 if you need help determining if you will need a flow test.

**PLANS WILL NOT BE ACCEPTED AND WILL BE RETURNED IF ANY OF THE ABOVE INFORMATION IS NOT SUBMITTED**