

Business Plan Due Date March 1  
Reminder Email

You are receiving this email because you are listed as a user on a CERS (California Environmental Reporting System) account. This is a reminder that all facilities must report business plan information into CERS annually. A complete business plan submittal consists of the following three submittal elements: facility information, hazardous materials inventory, and emergency response and training plans. For San Bernardino County CUPA, the deadline for the annual submittal is March 1. We consider any submittal made on November 1 or later to meet the March 1 deadline.

If you have submitted all three elements on or after November 1 of last year and have had no reportable changes since then, thank you! You do not need to take any further action at this time. However, if you have not yet completed your annual submittal, you must do so by March 1 in order to stay in compliance with California Health and Safety Code.

If you have any questions about the information that must be reported, please contact your district inspector at (909) 386-8401. If you have questions about using CERS, please contact the San Bernardino County Fire CERS Help Desk at (909) 386-8432 or [Efile@sbcfire.org](mailto:Efile@sbcfire.org).

**San Bernardino County Fire CERS help line – (909) 386-8432**  
**Hours - Monday through Friday, 8:00 a.m. to 4:30 p.m.**

**San Bernardino County Fire Department**  
**Office of the Fire Marshal**  
**Hazardous Materials Division**  
**PHONE (909) 386-8401 FAX (909) 386-8460**